



**ZACHARY W. CARTER**  
Corporation Counsel

**THE CITY OF NEW YORK**  
**LAW DEPARTMENT**  
100 CHURCH STREET  
NEW YORK, NY 10007

**MEMORANDUM**

**TO:** The Governance Committee, Audit Committee and Board of Directors of the Hudson Yards Infrastructure Corporation

**FROM:** Charlotte T. Borroughs *CB*

**DATE:** April 20, 2016

**RE:** Meetings of the Governance Committee, Audit Committee and Board of Directors of Hudson Yards Infrastructure Corporation (the "Corporation")

Please note that the meeting of the Governance Committee of the Corporation is scheduled for Wednesday, April 27, 2016 at 10:00 a.m. at 255 Greenwich Street, 6<sup>th</sup> Floor, Room 6M4, New York, New York, to be followed by a meeting of the Audit Committee, which will be followed by a meeting of the Board of Directors.<sup>1</sup> Notices of Meeting, including agendas, are attached. If you have any questions regarding the meetings, please contact me at (212) 356-3153.

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<sup>1</sup> Please note that the order of these meetings is subject to change

Distribution

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Kemraj Narine  
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HUDSON YARDS INFRASTRUCTURE CORPORATION

Notice of Meeting of the Governance Committee

April 27, 2016

To the Governance Committee of the Hudson Yards Infrastructure Corporation:

PLEASE TAKE NOTICE that a meeting of the Governance Committee of the Hudson Yards Infrastructure Corporation (the “Corporation”) has been scheduled for 10:00 a.m.<sup>1</sup> on Wednesday, April 27, 2016 at 255 Greenwich Street, Room 6M4, New York, New York, for the following purposes:

1. Approval of Minutes of Meeting of September 24, 2015
2. Recommendation to the Board—Approval of Policy on Acquisition and Disposition of Real Property
3. Recommendation to the Board—Approval of Policy on Acquisition and Disposition of Personal Property

Dated: April 20, 2016

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<sup>1</sup> Please note that three meetings of the Corporation are scheduled at this time. The first meeting will be the Governance Committee, to be followed by a meeting of the Audit Committee, to be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.

HUDSON YARDS INFRASTRUCTURE CORPORATION

Notice of Meeting of the Audit Committee

April 27, 2016

To the Audit Committee of the Hudson Yards Infrastructure Corporation:

PLEASE TAKE NOTICE that a meeting of the Audit Committee of the Hudson Yards Infrastructure Corporation (the "Corporation") has been scheduled for 10:00 a.m.<sup>1</sup> on Wednesday, April 27, 2016 at 255 Greenwich Street, Room 6M4, New York, New York, for the following purposes:

1. Approval of Minutes of Meeting of September 24, 2015
2. Acceptance of Annual Agency Financial Integrity Compliance Statement
3. Self-Evaluation and Review of Report of the Audit Committee
4. Review of Internal Controls
5. Presentation of Audit Plan by Independent Auditors and Discussion of New Accounting and Auditing Standards.

Dated: April 20, 2016

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<sup>1</sup> Please note that three meetings of the Corporation are scheduled at this time. The first meeting will be the Governance Committee, to be followed by a meeting of the Audit Committee, to be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.

HUDSON YARDS INFRASTRUCTURE CORPORATION

Notice of Meeting of the Board of Directors

April 27, 2016

To the Directors of the Hudson Yards Infrastructure Corporation:

PLEASE TAKE NOTICE that a meeting of the Board of Directors of the Hudson Yards Infrastructure Corporation ( the “Corporation”) is scheduled for 10:00 a.m.<sup>1</sup> on Wednesday, April 27, 2016 at 255 Greenwich Street, Room 6M4, New York, New York, for the following purposes:

1. Approval of Minutes of Meeting of September 24, 2015.
2. Approval of Budget
3. Approval of Directors and Officers Insurance
4. Approval of Extension of ERY TDR Policy
5. Approval of Mission Statement and Performance Measures, and Authorization to Publish Measurement Report
6. Approval of Policy on the Acquisition and Disposition of Real Property
7. Approval of Policy on the Acquisition and Disposition of Personal Property.
8. Report Audit Committee Chair regarding Audit Committee’s Annual Report and Self-Evaluation
9. Report of President

Dated: April 20, 2016

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<sup>1</sup> Please note that three meetings of the Corporation are scheduled at this time. The first meeting will be the Governance Committee meeting, which will be followed by a meeting of the Audit Committee, to be followed by a meeting of the Board of Directors. The order of these meetings is subject to change.