

# Procurement Summary

## Basic Information

Procurement Title:	Vocational Opportunities for Clients of the HIV/AIDS Services Administration
Agency:	Human Resources Administration
Agency Email Contact:	accoprocurements@hra.nyc.gov
Procurement Description:	<p>New York City Human Resources Administration (HRA) is seeking one (1) qualified vendor to provide services for a Vocational and Educational Opportunities Program. This program is being developed to assist clients of the HIV/AIDS Services Administration (HASA) who have an interest in entering the workforce for the first time or who desire to re-enter the workforce after a period of absence. Participation will be voluntary.</p> <p>HASA seeks to provide comprehensive vocational assessment, education, training, job placement assistance and retention services to ensure that motivated, work-ready HASA clients are able to successfully transition to work. Clients will receive a continuum of services, including assessments to help each participant identify their vocational and educational goals, particular abilities and transferable skills that may help them succeed in employment, as well as identify any barriers and potential work place accommodation needs. Participants will also receive assistance in addressing each identified barrier and obtaining necessary work place accommodations. When appropriate, the vendor will help participants apply for and obtain employment as well as follow-up with those who successfully transition to employment.</p> <p>The program will consist of five components:</p> <ol style="list-style-type: none"><li>1. Recruitment;</li><li>2. Individualized vocational assessments &amp; employment plans;</li><li>3. Work readiness services;</li><li>4. Benefits assessments; and</li><li>5. Job placement and retention services.</li></ol> <p>Clients will be assisted holistically with a focus on financial independence and self-sufficiency. The vendor will reassess any client who has not obtained employment or increased marketable skills after six months of participation to determine what additional interventions are needed to assist that individual with becoming employed.</p>
Concept Report Link:	<a href="http://a069-ppps.nyc.gov/PPPS/PPSPublicWebsite/pages/subscribe.aspx?ProcurementId=3c4e4559-6a7c-9cb7-d973-b8adad71e712">http://a069-ppps.nyc.gov/PPPS/PPSPublicWebsite/pages/subscribe.aspx?ProcurementId=3c4e4559-6a7c-9cb7-d973-b8adad71e712</a>
HHS Accelerator Service Applications:	<p>To receive this RFP in the HHS Accelerator system, you must have an approved Service Application for <b>at least one</b> of the following:</p> <ul style="list-style-type: none"><li>• Job Placement Services</li><li>• Job/Vocational Training</li><li>• Work Readiness</li><li>• Life skills</li><li>• Case Management</li></ul>