

Procurement Summary

Basic Information

Procurement Title:	Internship Placement Service (IPS) Program
Agency:	Human Resources Administration
Agency Email Contact:	haass@hra.nyc.gov
Procurement Description:	<p>HRA is seeking one (1) appropriately qualified contractor to administer the Internship Placement Services (IPS) Program for Cash Assistance (CA) clients who are enrolled in an HRA-approved course of study and choose to participate in this internship as part of their education program. The ultimate goal of IPS is to provide additional support to clients as they complete their education and training and transition them into sustainable, unsubsidized employment that is aligned with their field of study.</p> <p>The program will provide CA clients with a combination of services, including assessment, service coordination, internship placement, and employment, to help CA clients achieve their education goals and improve their credentials and career-readiness on a path to permanent employment and self-sufficiency. Internships may be unsubsidized, unpaid, or subsidized internships in partnership with private or non-profit organizations.</p> <p>Taking into account the wide range of work experience and levels of education represented in this population, the proposed IPS program should be designed to be relevant to the client's skills and work experience. This program should offer a comprehensive assessment process designed to identify and target appropriate career paths and direct clients to the proper set of services that are tailored to individualized strengths, interests, and needs. For those clients with basic skills, the program should foster good work practices and offer the client an opportunity to develop new skills which will prepare them to meet the demands of long-term employment. For more highly skilled or trained clients, the assessment process should be able to match their experience and abilities to internships, relevant to their goals and interests, which can ultimately provide a pathway to jobs in their field of study.</p>
Concept Report Link:	N/A
HHS Accelerator Service Applications:	<p>To receive this RFP in the HHS Accelerator system, you must have an approved Service Application for at least one of the following:</p> <ul style="list-style-type: none">• Academic Supports• Community Engagement• Life Skills• Case Management• Work Readiness• Job Placement• Job/Vocational Training