

## Volunteer Service

The volunteers at Elmhurst Hospital Center are community residents who work with the hospital staff in providing not only quality health care, but a human and compassionate hospital center. They are men and women who are students, working adults, and active seniors. They are our dynamic and enthusiastic volunteer corps.

Volunteer service is important to our hospital and our community. Volunteers unselfishly offer time, talents, and skills to assist our patients. Whether they help in an office, a clinic, patient transport, or a patient unit, volunteers contribute to the overall care of the patients and to the delivery of quality health care services at Elmhurst Hospital Center.

Volunteer service is important to us, but it also provides an excellent opportunity to be productive, to explore health careers, to learn new skills, and to help the community.

## Volunteer Assignments

The Department of Volunteer Services coordinates the placement of volunteers throughout the hospital.

The following are a few departments where volunteers can work:

- ❖ Physical Therapy
- ❖ Occupational Therapy
- ❖ Admitting Office
- ❖ Patient Transport
- ❖ Support Services
- ❖ Health Information Management
- ❖ Chief of Service Offices
- ❖ Medical Library
- ❖ Pharmacy Department
- ❖ Ambulatory Surgery
- ❖ Psychiatry
- ❖ Finance - Patient Accounts
- ❖ Patient Relations
- ❖ Social Work Services
- ❖ Ambulatory Care Services

## Special Assignments

There are also some special programs:

- ❖ Chaplain's Aides
- ❖ Foster Grandparents
- ❖ The After School Program (Tutoring children and adolescents on our Psychiatric Inpatient Units)
- ❖ ACES (Patient Entitlement Counseling)
- ❖ Healthy Outlook (An activity and companionship program for geriatric patients)
- ❖ Diabetes Care Management (Volunteers calling to support our diabetes care management patients)
- ❖ The Auxiliary
- ❖ Patient Care Volunteer Program and Discharge Assistance Program
- ❖ Volunteer Medical Interpreters

## Call for an Appointment

To become a volunteer at Elmhurst Hospital Center, you need to schedule an appointment for an interview by calling the Department of Volunteer Services at 718-334-5175 or you may stop by the office (A1-26, off the main lobby) on the first working day of each month.

Before you can start your volunteer service, you **MUST** have a **medical clearance**, provide **two personal references (names and complete address)** and have a **social security number and complete a background clearance**.

Volunteers are required to give a minimum of six (6) hours a week if not employed and four (4) hours a week if working full-time, but the number of days and hours are up to the individual volunteer. Most of the volunteer assignments are available during the week, Monday through Friday, between 8 a.m. and 8 p.m. There are also some weekend volunteer assignments.

## ELMHURST HOSPITAL CENTER

Elmhurst Hospital Center is one of the most comprehensive medical centers and training hospitals in the borough of Queens. EHC is part of the Queens Health Network and Health and Hospitals Corporation, New York City's municipal Health Care System. Elmhurst Hospital Center is a major teaching affiliate of Mount Sinai School of Medicine. The hospital is accredited by the Joint Commission.

Located in Northwestern Queens, EHC provides care for the neighborhoods of Astoria, Sunnyside, Woodside, Elmhurst, Jackson Heights, Corona, Rego Park, Forest Hills, and East Elmhurst. Over one million people live in this culturally diverse community.

Elmhurst Hospital Center recently completed a modernization project to upgrade inpatient, ambulatory care facilities, and the Emergency Department. EHC recently opened the Hope Pavilion for cancer diagnosis and treatment as well as other specialty services. The new Elmhurst Hospital Center will meet the future needs of the community in a modern environment.

**Volunteers  
Mean the World  
to Us!**

Elmhurst Hospital Center  
Department of Volunteer  
Services  
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