



# Local Law 84 - Benchmarking

## Process for Data Retrieval

Local Law 84, enacted in 2009, is the annual requirement for all NYC buildings that fall within the specific parameters of the law to report their energy and water usage to the City by May 1<sup>st</sup>. This document discusses the process utilized by PSEG Long Island to provide individuals within our service territory with data pursuant to Local Law 84.



## Process Overview

All requests for Local Law Benchmarking information must be requested in writing. The customer must reference Local Law 84 in their correspondence. They can request the information for the entire building and any individual account numbers in the owner's name for which information is desired.

If the request is coming from third parties (anyone other than the customer of record/owner), a letter of authorization is needed to release the information to that third party.

Once the information is available, a letter with the yearly aggregate electric consumption and costs for the building would be sent to the customer by their preferred method of delivery (fax, email or mail). Monthly information is available for individual account numbers but not for the entire building.

These requests are given priority. If the information is not in the current database, the customer is contacted to communicate delay while the information is gathered for dissemination.

## How to Request Information

Customers should reach out to PSEG Long Island via mail or fax to formally request their data:

Attn: Mike Ye-LL 84 PSEG Long Island Billing & System project PO Box 9083 Melville, NY 11747	Attn: Mike Ye mike.ye@pseg.com
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**Again, it is important for the customer to include contact information regarding their preferred method for correspondence once the information is available.**

If there are any questions regarding the instructions on this sheet or any other general concerns, please feel free to reach out to PSEG Long Island at the following:

Mike Ye  
mike.ye@pseg.com

Date: \_\_\_\_\_

Return form to:

Attn: Mike Ye-LL 84      or      Attn: Mike Ye  
PSEG Long Island                      mike.ye@pseg.com  
Billing & System project  
PO Box 9083  
Melville, NY 11747

Dear Sir / Madam:

I, \_\_\_\_\_, the owner of \_\_\_\_\_, hereby authorize the release of the historical electric consumption usage and billing information for the period of January 1, 2015 to December 31, 2015. This authorization is to be used for the sole purpose of satisfying the requirements of NYC's Local Law 84 Benchmarking program.

Sincerely,

\_\_\_\_\_

Property Management Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Name on the account(s):

\_\_\_\_\_  
\_\_\_\_\_

PSEG Long Island Account number(s): \_\_\_\_\_

\_\_\_\_\_