

Greener Greater Buildings Plan Weekly Digest, Vol. 1

1. Warning: You must wait 24 hours after inputting data into Portfolio Manager before submitting your report to the City! Data used in Portfolio Manager Reports is updated nightly; therefore, the report will not reflect any changes you make to your account until the next day.

2. The link to submit your report for 2011 data is available, here: [NYC LL84 Benchmarking 2011 Compliance Report](#). To meet the May 1, 2012 reporting deadline, all information required to benchmark your property(ies) must be completely and correctly entered into Portfolio Manager prior to or on April 30, 2012.

3. Advisory: You can manually input your 2011 water consumption data, if your building had been outfitted with an Automatic Meter Reader (AMR) from the DEP for the entire calendar year of 2011.

- Click to check [covered buildings with AMRs](#), and if you're on the list, click to review [manual water benchmarking instructions](#).

4. Advisory: Deadline to request aggregated utility data is less than 1 month away!

- Click for [Con Ed data request instructions](#). Requests must be received by Con Ed by April 11th.
- Click for [National Grid data request instructions](#). Requests must be received by National Grid by April 20th.

5. Advisory: The Benchmark Help Center is back with live hours. Call the Help Center by dialing 3-1-1 or directly at 212-442-7901 to receive live assistance with benchmarking your building on Mondays and Thursdays from 10 AM – 5 PM.

Thank you from the Mayor's Office of Long-Term Planning and Sustainability!
nyc.gov/planyc | nyc.gov/ggbbp

Greener Greater Buildings Plan Weekly Digest, Vol. 2

1. **May 1st deadline!** As Local Law 84 states, May 1st is the compliance deadline. Last year's extensions no longer apply. Please ensure all covered buildings are benchmarked by May 1st to avoid receiving a violation.
2. **Violations for 2010 non-compliance being issued!** The 2010 reporting link will be kept available on Portfolio Manager and on the Greener, Greater Buildings Plan website, but please note that the final deadline for 2010 reporting was December 31, 2011. One-time violations with fines are presently being issued from the DOB for those that did not meet the Dec 31st deadline. The violation will be dismissed with the payment of the \$500 penalty.
3. **New way to benchmark multiple buildings on multiple lots!** Buildings on multiple lots that share systems may be benchmarked as "one building" using gross energy consumption and total gross floor area of all such buildings.
 - If you are benchmarking multiple buildings on multiple tax lots, you MUST include each BBL for each lot being benchmarked in the "Notes" field.
 - Enter each **BBL** number separated by a semi-colon, but without a space. For example: 3-00845-0027;3-00845-0029;3-00845-0030
 - Enter each **BIN** number separated by a semi-colon, but without a space. For example: 1234567;2345678;3456789
4. **Water Benchmarking Reminder** – Manual input of water consumption from properties with an Automatic Meter Reading (AMR) device installed for all of 2011 is encouraged until the automatic upload feature is available from the Department of Environmental Protection.
 - [Click here to see if your property has an AMR](#)
 - [Click here to learn more about AMR](#)
 - [Click here to learn how to manually benchmark water use in Portfolio Manager](#)

[If you require further assistance, please direct water benchmarking eligibility questions to sustainability@buildings.nyc.gov](mailto:sustainability@buildings.nyc.gov) and "My DEP Account" questions to customerservice@dep.nyc.gov.
5. **Local Law 87 – Tomorrow, March 23rd is the public hearing for the Proposed Rule of LL87 (Audits and Retro-commissioning)** - Prior to the hearing, you may submit written comments via the NYC Rules website, www.nyc.gov/nycrules. The hearing is March 23rd at 1pm at the Department of Buildings, 280 Broadway, 3rd Floor Conference Room.
6. **Local Law 87 Trainings**
 - **Upcoming NYC training for the new Existing Building Certified Professional (EBCP) sponsored by AEE.** Check the AEE website for more information, and to register: <http://www.aeeny.org/>.
 - **Building Commissioning Association (BCA) is offering a new training program for retro-commissioning.** There are two upcoming trainings in April. Check the [BCA website](#) for more information and to register.

Thank you from the Mayor's Office of Long-Term Planning and Sustainability!

nyc.gov/planyc | nyc.gov/ggbbp