

**Greener, Greater Buildings Plan Digest, Vol. 51 – March 21, 2014**

**ANNOUNCEMENTS**

- **LL84 - BBL & BIN Data Migration into Customized Fields in Portfolio Manager**
  - As part of the transition process to the new Portfolio Manager tool, released July 2013, the U.S. Environmental Protection Agency (EPA) has migrated a majority of NYC BBLs and BINs into the new customized Standard ID fields, “NYC Borough, Block and Lot (BBL),” and “NYC Building Identification Number (BIN),” respectively. This information was copied from the old “Property Notes” and “Custom ID 1” fields, without previous years’ BBL and BIN entries being deleted. Moving forward, BBLs and BINs should only be inputted into these new customized Standard ID fields. To learn more about these new fields, please refer to the posted guidance document, “Where to Input NYC BBL and NYC BIN for 2013,” at [LL84 – How to Comply – Guidance for 2013 Reporting](#).
- **LL84 – Data Quality Checker**
  - Before submitting your LL84 report, the City advises all users to run the Data Quality Checker in Portfolio Manager to identify errors in the benchmarking data entries. Please refer to a new posted guidance document, “Data Quality Checker in Portfolio Manager,” at [LL84 – How to Comply – Guidance for 2013 Reporting](#).
- **LL84 – NEW - EPA Announces new 1-100 ENERGY STAR Rating for Multifamily**
  - This week, the EPA announced that a 1-100 ENERGY STAR score for multifamily housing properties will be available in Portfolio Manager starting Fall 2014. The score, already available for 20 property types, will enable multifamily property owners and managers to compare their energy performance against similar properties nationwide, and help prioritize energy efficiency efforts and track improvements.

**REMINDERS**

- **LL84 – Check Eligibility for Water Benchmarking**
  - Not all BBLs are eligible for automatic uploading of water consumption. Please check the [2014 LL84 Covered Buildings List](#) for properties that are required to comply, and note that your BBL is only eligible for water benchmarking if there is a “Yes” in the column “Automatic Water Benchmarking Eligible.”
- **LL84 – New 2013 Reporting Template Link Posted**
  - The link to activate the 2013 Compliance Report Template for compliance by May 1, 2014 can be accessed at [LL84 How to Comply – Submission to the City](#). Every year, a new reporting template must be generated in Portfolio Manager to complete the benchmarking process. This template creates a new custom Compliance Report within Portfolio Manager to allow you to submit to the City. Once activated, the 2013 Compliance Report will remain available in your Portfolio Manager account.

- **LL84 —2013 Aggregated Energy and Water Data Requests**

- National Grid is currently taking requests. Instructions on how to submit your data request is available on [LL84 – Energy Data Collection](#).
- Con Edison information on the new request submission process for aggregated consumption data can be found on the [Con Ed Benchmarking](#) website. Links to their Letter of Authorization, Project Center Upload Guide, and instructional webinar can also be found on [LL84 – Energy Data Collection](#).
- The Department of Environmental Protection (DEP) resumed uploading of water consumption via Portfolio Manager’s web services [for eligible properties](#). For properties that previously connected to DEP in Portfolio Manager, 2013 water consumption may have already been automatically added. For more information, revised guidance tutorials, and the upload frequency schedule, please refer to [LL84 – Water Data Collection](#).
- Pursuant with Local Law 84, Section 28-309.4.1, the Office of Long-Term Planning and Sustainability will not require building owners to utilize the Non-Residential Tenant Data Collection Form for 2013 consumption. The City strongly encourages building owners to request aggregated consumption data directly from their respective utility companies.

### **OUTREACH**

- **LL84 – Benchmark Help Center, (646) 576-3539**

To receive assistance in complying with Local Law 84, contact the Benchmarking Help Center and leave a short, clear, and concise message. Your call will be promptly returned.

- **LL87 – Updated Dates and Times for DOB LL87 Information Sessions**

The NYC Department of Buildings (DOB) is currently holding information sessions on Local Law 87 at 280 Broadway in Lower Manhattan. The sessions are designed for both building owners and consultants to gain a general overview of the law. There will be an opportunity to ask questions. The following sessions will be held at the 3<sup>rd</sup> floor main conference room at a new time, from **10 AM – 11:30 AM**:

- Friday, April 4, 2014
- Monday, April 14, 2014

To register to attend, email [tinorwood@buildings.nyc.gov](mailto:tinorwood@buildings.nyc.gov).

## Greener, Greater Buildings Plan Digest, Vol. 50 – March 12, 2014

### ANNOUNCEMENTS

- **LL84 & LL87 Revised Covered Buildings Lists Now Posted**
  - Check the [2014 LL87 Covered Buildings List](#) for properties that are required to comply with Local Law 87, Energy Audits & Retro-Commissioning.
  - Check the [2014 LL84 Covered Buildings list](#) for properties that are required to comply with Local Law 84, Benchmarking. This list also includes the column “Automatic Water Benchmarking Eligible”, which indicates “Yes” if the BBL is required to report 2013 water consumption, and is eligible for automatic water consumption uploading from the Department of Environmental Protection.

### REMINDERS

- **LL84 – New 2013 Reporting Template Link now posted**
  - The link to activate the 2013 Compliance Report Template for compliance by May 1, 2014 can be accessed at [LL84 How to Comply – Submission to the City](#). Every year, the newest reporting template must be generated in Portfolio Manager to complete the benchmarking process. This template creates a new custom Compliance Report within Portfolio Manager to allow you to submit to the City. Once activated, the 2013 Compliance Report will always be available in your Portfolio Manager account.
  - New, revised guidance documents are posted to assist you with compliance, including “How to Submit Benchmarking Results to the City”, “Where to Input NYC BBL and NYC BIN”, “Compliance Report Instructions”, and “Urban Green Council’s LL84 Compliance Checklist & User’s Guide” at [LL84 How to Comply – Guidance for 2013 Reporting](#).
- **LL84 —2013 Aggregated Energy and Water Data Requests**
  - Pursuant with Local Law 84, Section 28-309.4.1, the Office of Long-Term Planning and Sustainability will not require building owners to utilize the Non-Residential Tenant Data Collection Form for 2013 consumption. The City strongly encourages building owners to request aggregated consumption data directly from their respective utility companies.
  - National Grid is currently taking requests. For instructions on how to submit your data request to National Grid, please refer to [LL84 – Energy Data Collection](#).
  - Consolidated Edison, Inc. began accepting requests on February 15, 2014. For information on the new request submission process for aggregated consumption data, please refer to the Con Ed Benchmarking webinar on the [Con Ed Benchmarking](#) website for more information. This webinar is now available through the end of 2014.
  - The Department of Environmental Protection (DEP) resumed uploading of water consumption via Portfolio Manager’s web services on February 10, 2014. Water reporting is



required for those buildings which have had an Automatic Meter Reader (AMR) installed for the entirety of 2013. For properties that previously connected to DEP in Portfolio Manager, 2013 water consumption may have already been automatically added. For more information, revised guidance tutorials, and the upload frequency schedule, please refer to [LL84 – Water Data Collection](#).

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- **LL87 – PlaNYC Green Buildings and Energy Efficiency LL87 Pages Updated**

Updated and detailed information on Local Law 87 is now available at [www.nyc.gov/LL87](http://www.nyc.gov/LL87), which is consistent with information provided on DOB's LL87 page at [http://www.nyc.gov/html/dob/html/sustainability/energy\\_audit.shtml](http://www.nyc.gov/html/dob/html/sustainability/energy_audit.shtml). For any LL87 questions, please email [LL87Questions@buildings.nyc.gov](mailto:LL87Questions@buildings.nyc.gov).