



## Greener, Greater Buildings Plan Digest, Vol. 52 – April 2, 2014

### ANNOUNCEMENT

- LL84 – REVISED 2013 Compliance Report-Template link

- A revised 2013 Compliance Report Template was posted at 4:00PM on Friday, March 28. In order to post the **revised** template, the **previous** 2013 Compliance Report Template was closed at 1:00PM, and is no longer active (the link will state “This Data Request is Closed”). Reports correctly submitted with the **previous** template and received before 1:00PM on Friday, March 28 will be deemed compliant and no further action is necessary, provided you saved your confirmation email from [donotreply@energystar.gov](mailto:donotreply@energystar.gov), which is proof of your compliance.

Everyone who has not yet submitted reports **MUST** activate the **revised** 2013 Compliance Report Template at [LL84 How to Comply – Submission to the City](#) in order to submit to the City. Once activated, double check that you are using the **revised** 2013 Compliance Report in your Portfolio Manager account.

Please note that the **revised** template does not affect the data entered in your Portfolio Manager account; it is an updated template to submit your data to the City at the end of the benchmarking process.

Online information and guidance documents are now updated and available on the [LL84 - How to Comply](#) page. Please reach out to the Benchmarking Help Center at (646) 576-3539 for additional assistance.