

Benchmarking Violations

- **Resolving A Violation**
- **Challenging A Violation**

Resolving A Benchmarking Violation

- **1. Visit any Department of Buildings borough office to pay the \$500 penalty for failure to file the benchmarking report. Payments may be made by certified/bank check or money order payable to the NYC Department of Buildings, as per Title 1 of the Rules of the City of New York § 103-06(l); then ...**
- **2. Either in person, by email or by mail, provide a copy of the payment receipt to the Department's Administrative Enforcement Unit. AEU is located at 280 Broadway, 5th Floor, New York, New York 10007. Address envelopes to Benchmarking at this address, or email a scan of the receipt to sustainability@buildings.nyc.gov.**

Challenging a Benchmarking Violation

- If you believe a violation was issued in error, complete the Local Law 84/2009 Benchmarking Violation Challenge Form, available at: www.nyc.gov/html/dob/downloads/pdf/benchmarking_violation_challenge_form.pdf and mail or email it to the Department within 30 days from the violation's postmark date. Send it to sustainability@buildings.nyc.gov or mail it to the attention of Benchmarking at the Department of Buildings, 280 Broadway, 5th floor, New York, NY 10007. No walk-in challenges will be entertained.