

## **LL84 FAQ – Water**

### **Do I have to benchmark my properties water consumption?**

Properties with at least 50,000 square feet and a full year of water consumption measured by an Automated Meter Reading device are required to benchmark. A list of eligible properties is available online at [nyc.gov/ggbp](http://nyc.gov/ggbp)

### **When is the deadline?**

Compliance with LL84 requires all information to be submitted to the City by midnight of May 1<sup>st</sup>. Therefore we advise all property owners that requests for water consumption data be submitted no later than April 29<sup>th</sup>. For 2013, the deadline was extended to May 31<sup>st</sup>, and so therefore the water upload request deadline was moved to May 29<sup>th</sup>.

### **What happens if I miss the deadline?**

Property owners that miss the deadline will incur a fine of \$500 for each quarter a building is out of compliance. Fines can accrue up to a maximum of \$2,000 a year.

### **Will DEP fill in my building's consumption for me?**

No, you must manually enter the data at this time. The automated benchmarking system will be available later this year.

### **Where do I find my DEP account number or BBL number?**

Your DEP account level is located in the upper-left corner of your [water bill](#).

Click [here](#) to look up your BBL number. Remember to enter it using the 10-digit format described in the Portfolio Manager prompt.

### **How do I enter the consumption data manually?**

Click [here](#) to view a step-by-step tutorial.

### **Can I keep a record of my old consumption if I met the optional 2011 benchmarking requirement?**

Yes, all you need to do is create a new water meter in Portfolio Manager. Or you can keep your old meter and DEP will overwrite your 2011 consumption data with 2012 data.

### **I requested the Automated Benchmarking Service but I do not see any consumption. What happened?**

Please view the [“Error Guide”](#) on the final slide.

### **What if I have additional questions?**

Send an email to [waterbenchmarking@dep.nyc.gov](mailto:waterbenchmarking@dep.nyc.gov) to speak with one of our water benchmarking specialists.