



COMMUNITY ENRICHMENT GRANT APPLICATION

As part of their commitment to New York City, Teamsters Local 817 has donated \$150,000 to the Mayor's Office of Media and Entertainment to support community enrichment in local neighborhoods in New York City. Three organizations will be selected by MOME, in consultation with Teamsters Local 817 and the Mayor's Fund, to receive a \$50,000 community enrichment grant focused on arts and media.

Eligibility

- Community-based non-profit organization, public school, or public library. Organizations with media/film or arts objectives will be given priority.
- Operating budget of \$250K or more
- Serving populations in high-need communities

Use of Funds

Funds awarded through this grant may be used to support, enhance or expand access to media or arts programs or resources, including the purchase of filmmaking equipment, or activities that engage youth in arts projects in the community. Up to 20% of funds may be used for general operating support if media or arts services are the primary mission of your organization. These are one-time grants that may be used over a one-year period.

Please submit a proposal that includes a Coversheet and a Proposal Narrative with the following information. The Proposal Narrative should be no more than two pages in length.

Proposal Coversheet

- **Organization Name**
- **Contact person's name, title, phone number and email address**
- **Type of organization [ex. 501(c)(3) Organization, Public School, Public Library, or other]**
- **Organization Address; Website; Twitter account;**
- **Current Organization Budget (amount) and Current Budget of Program or Programs that would be supported with this grant (amount).**
- **Communities served: Indicate whether your organization serves vulnerable populations in high-need communities and which neighborhoods your organization serves (please provide zip codes).**

Proposal Narrative

- **Summary of your organization, mission and the services it provides.**
- **Funding request, including a description of the program or activities that would be supported by this grant and how they relate to your mission.**
- **A description of the impact that the grant will have (including number served and, if applicable, the impact on the community) and expected outcomes.**
- **If multiple programs are being supported with this grant, please include how the funds will be allocated.**

Please submit application and proposal to fund@cityhall.nyc.gov with the subject heading "MOME COMMUNITY ENRICHMENT GRANT" by 5pm on March 18, 2015. Include a copy of your most recent audited financial statements (must be within the last two years), list of funders (including three largest current grants), organizational leadership (incl. Board Members) and proof of 501(c)(3), if applicable.