

Michael R. Bloomberg,
Mayor
Katherine L. Oliver,
Commissioner



1697 Broadway
New York, NY 10019
tel: (212) 489-6710
fax: (212) 262-7677

**OFFICIAL
PREMIERE PERMIT**

**CERTIFIED CHECK OR MONEY ORDER
MADE PAYABLE TO:
NYC DEPARTMENT OF FINANCE**

ALL REQUESTS MUST BE RECEIVED A MINIMUM OF 10 BUSINESS DAYS PRIOR TO THE EVENT.

P _____

This permit is issued to the applicant to hold an event on streets or property subject to the jurisdiction of the City of New York at the times and locations designated below. The permit must be in the possession of the applicant at all times while on location. For additional assistance call the Film Office: (212) 489-6710 Ext. 224. Police Unit: (212) 489-6710, x219.

NOT VALID UNLESS SIGNED BY MAYOR'S OFFICE FILM COORDINATOR. PERMIT FORMS MUST BE TYPED. HANDWRITTEN FORMS ARE NOT ACCEPTED.

Date of Application: _____

1. Company: _____ Production Contact: _____
2. Street: _____ City: _____ State: _____ Zip: _____
Telephone #: _____ Fax #: _____

Requesting Permission to conduct a premiere at: _____
(LOCATION)

Between _____ And _____
(BOROUGH)

Prep Date(s)/Time _____ Date(s) of Event _____
Between _____ And _____
(Hour) (Hour)

3. Type of Event: Movie Premiere Theatre Premiere TV Premiere Web Premiere
Other Explain: _____

4. Animals, special effects or unusual scenes: _____

5. Stage/Platform/Bleachers Yes No Amplified Sound Yes No
Banners/Other Structure Yes No
Red Carpet Yes No Limo Lane Yes No
Klieg Lights Yes No
Canopy/Tent w/ Roll Down Sides Yes No _____

All activity should be requested on "Schedule A Form"

7. Name of Sponsor _____

Permits are not issued until the insurance requirements are fulfilled. An original certificate must be on file.

8. Insurance Broker: _____ Phone: _____

Policy #: _____ Amount: _____ Expiration Date: _____

The applicant agrees to indemnify The City of New York and to be solely and absolutely liable upon any and all claims, suits and judgments against the City and/or the applicant for personal injuries and property damages arising out of or occurring during the activities of the applicant, his (its) employees or otherwise. The applicant further agrees to comply with all pertinent provisions of New York laws, rules and regulations. This permit may be revoked at anytime. All permits are subject to MOFTB rules & regulations & Keys to the City.

For parking regulations, refer to fact sheet

Date Signature of Representative

DO NOT WRITE BELOW THIS LINE
The Mayor's Office Seal must be embossed on original copy

Date Film Coordinator Mayor's Office of
Film, Theatre, and Broadcasting