NEW YORK CITY FIRE DEPARTMENT
JOB VACANCY NOTICE

CIVIL SERVICE TITLE
Computer Specialist SW L-I

Title Code #
13632

OFFICE TITLE
Change Manager

SALARY
$72,260 - Minimum salary for full-time employees
$83,099 - Maximum salary for full-time employees

BUREAU/DIVISION/UNIT
Technology Development & Systems

LOCATION
9 MetroTech Center, Brooklyn, New York

JOB DESCRIPTION
Candidate will serve as the Change Manager who will be assigned as the single point of accountability for change initiatives; ensure change initiatives meet objectives on time by increasing adoption and usage; work to drive faster adoption, higher utilization and greater proficiency of the changes that impact the organization to increase benefit realization; lead change management activities; track and report issues and complete change management assessments; participate in meetings to gather document requirements and provide status reports on a regular basis; lead change management activities including training of internal and external users; develops intimate knowledge of departmental organizational culture and structure and actively develop change management plan and strategies; work with project teams to integrate change management activities into the overall project plan.

PREFERRED SKILLS:
Five years' experience in successfully developing & managing senior level relationships within complex environments.
Demonstrated knowledge of change management principles, methodologies and tools.
Experience and knowledge of ITIL Change Management processes. Experience and knowledge of Crystal Reports

QUALIFICATION REQUIREMENTS:
1. A baccalaureate degree from an accredited college, including or supplemented by 24 semester credits in computer science or a related computer field and two years of satisfactory full-time computer software experience in computer systems development and analysis, applications programming, database administration, systems programming, data communications, including one year in a project leader capacity or as a major contributor on a complex project; or
2. A four-year high school diploma or its educational equivalent and six years of satisfactory full-time computer software experience as described in "1" above, including one year in a project leader capacity or as a major contributor on a complex project; or
3. Education and/or experience equivalent to "1" or "2" above. College education may be substituted for up to two years of the required experience in "2" above on the basis that 60 semester credits from an accredited college is equated to one year of experience. A masters degree in computer science or a related computer field may be substituted for one year of the required experience in "1" or "2" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent and at least one year of satisfactory full-time experience in a project leader capacity or as a major contributor on a complex project

NOTE: New York City residency is required within 90 days of appointment. However, City employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County.

TO APPLY:
NON-CITY EMPLOYEES/EXTERNAL CANDIDATES PLEASE GO TO WWW.NYC.GOV/JOBS.
CITY EMPLOYEES MUST APPLY VIA EMPLOYEE SELF SERVICE (NYC.GOV/ESS). REFER TO JOB ID #___184583_.

DATED: March 4, 2015

*POST UNTIL*: Until Filled

The Fire Department is an Equal Opportunity Employer.