NEW YORK CITY FIRE DEPARTMENT
JOB VACANCY NOTICE

CIVIL SERVICE TITLE
Computer Systems Manager, M-3

OFFICE TITLE
Deputy Director / Deputy Chief Information Officer

BUREAU/DIVISION/UNIT
Bureau of Technology Development and Systems

JOB DESCRIPTION:

Reporting directly to the Assistant Commissioner / Chief Information Officer (CIO) for the FDNY’s Bureau of Technology Development and Systems (BTDS), the Deputy Director/Deputy CIO will be responsible for policy implementation and managing the business administration operations of the Bureau of Technology Development and Systems, including wide area networks, local area networks, computer desktop support, telephone systems, radio communications systems, IT security, project management, special projects and support for the Department's Fire and EMS computer-aided dispatch (CAD) programs. The Deputy Director / DCIO will manage day-to-day maintenance, repair, upgrade, technical support and project implementation of all FDNY IT related equipment, systems and networks. Coordinate the work of staff performing business operations for the bureau including monitoring and reporting on Bureau objectives, procurement plans and performance indicators. Works with other managers and staff to set measurable goals and coordinates with the Bureau heads to implement systems, equipment and processes to enhance FDNY’s operations. Represent the bureau on administrative issues to internal units to advance bureau and/or agency initiatives.

QUALIFICATION REQUIREMENTS:

1. A master’s degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, and IT planning. At least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas listed here.

2. A bachelor’s degree from an accredited college and four years of experience as described in "1" above; or

3. A four-year high school diploma or its educational equivalent approved by a State’s department of education or recognized accrediting organization and six years of experience as described in "1" above.

PREFERRED SKILLS:

Expertise in both business and technical facets of IT project management and implementation. Experience with managing vendors and contracts. Demonstrated ability to interact with all functional managers and ability to guide IT team members. Desired skills include project management skills; excellent communications skills; and ability to establish effective working relationships with a wide range of stakeholders. Preference will be given to candidates with experience as an IT manager or deputy in a large municipality or not-for-profit and experience in emergency communications.

NOTE: New York City residency is required within 90 days of appointment. However, City employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County.

TO APPLY: NON-CITY EMPLOYEES/EXTERNAL CANDIDATES PLEASE GO TO nyc.gov/jobs/search OR CITY EMPLOYEES MUST APPLY VIA EMPLOYEE SELF SERVICE (NYC.GOV/ESS). REFER TO JOB ID # 174675

ONLY THOSE CANDIDATES CONSIDERED FOR AN INTERVIEW WILL BE CONTACTED.

DATED: November 25, 2014

The Fire Department is an Equal Opportunity Employer