

To: All Smoke Detector Maintenance Companies

From: Director of Licensing

Subject: Smoke Detector Maintenance Company Certification

Date: January 3, 2002

Pursuant to the Rule Section 17-06, the FDNY requires all Smoke Detector Maintenance Companies to conform to the qualifications of Section (f) and to fully comply with the provisions of the Rule.

**This rule prescribes application requirements and fees for original applications to be one hundred five dollars (\$ 105) and renewal applications to be fifty dollars (\$ 50). Please do not mail cash under any circumstances.**

Applications deemed defective may be resubmitted **one time** within 30 days without any financial penalty. A new application and fee are required after 30 days.

Please certify and return a completed affidavit using the attached form. You will be required to certify how your company meets the criteria provided in the Rule.

Please send all documents and fees to:

New York City Fire Department  
Bureau of Fire Prevention  
9 MetroTech Center  
Brooklyn, New York 11201  
Attention: 1S-1C Smoke Detector Maintenance Company Certification

Thank you for your cooperation.



## FIRE DEPARTMENT- CITY OF NEW YORK

### APPLICATION FOR SMOKE DETECTOR MAINTENANCE COMPANY R 1/2005

Submit the completed form (front and back) and attachments to:

New York City Fire Department  
Bureau of Fire Prevention  
9 MetroTech Center  
Brooklyn, New York 11201  
Attention: 1S-1C Smoke Detector Maintenance Company Certification

**Instructions:** This application must be completed by an owner or principal of the Company. The application and attachments should be forwarded to the above address, along with a check made payable to the New York City Fire Department. The application fee is \$ 105 for original applications and \$ 50 for renewal applications.

Check if

ORIGINAL (\$ 105 application fee)     RENEWAL ( \$ 50 application fee)

### SECTION A- COMPANY & APPLICATION INFORMATION

Company Name:

Company Address:

Company Telephone Number:

Name and Title of Owner, Principal or Officer Who Will Be Supervising Smoke Detector Cleaning and Testing:

### Section B-National Laboratory Listing or Manufacturer Authorization (answer 1 & 2)

There must be a Yes response ( to 1 or 2) to qualify.

1. Is the company identified in **Section A** currently listed as a fire alarm service organization by a national testing laboratory? \_\_\_\_\_. If yes, attach a copy of such listing; and provide the name, address, and telephone number of the testing laboratory; the date on which the company was last certified; and the date such certification expires:\_\_\_\_\_
- Is the company identified in **Section A** currently authorized by a smoke detector manufacturer as a smoke detector service company? \_\_\_\_\_. If yes, attach a copy of the authorization letter; and provide the name, address, and telephone number of the manufacturer; the date such authorization was last provided; and the date such authorization expires:\_\_\_\_\_

**Section C- New York State General Business Law Article 6-D (answer 1 & 2)**

**There must be a Yes Response (to 1 or 2) to qualify.**

- 1. Is the owner, principal, or officer that will supervise the smoke detector cleaning and testing currently licensed to engage in the business of installing, servicing, and maintaining fire alarm systems pursuant to Article 6-D of the NYS General Business Law? \_\_\_\_\_. If yes, attach a copy of the license, and provide the licensee's name, company title, and date on which such license expires:

\_\_\_\_\_

\_\_\_\_\_

- 2. Is the owner, principal or officer that will supervise the smoke detector cleaning and testing licensed as a Master Electrician by the NYC Department of Building? \_\_\_\_\_. If yes, attach a copy of the license, and provide the licensee's name, company title and the date on which such license expires:

\_\_\_\_\_

\_\_\_\_\_

**SECTION D- NICET Certification There must be a Yes response to this item to qualify.**

- Has the owner, principal, or officer received a Level II certification in Fire Alarms from the National Institute in Engineering Technologies? \_\_\_\_\_. If yes, attach a copy of the certification.

**SECTION E- Acknowledgement**

**On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, I have hereunto affixed my signature and I certify that, subject to penalty pursuant to the New York State Penal Law, New York City Administrative Code 15-220.1, and any other applicable law, rule or regulation, that the information provided above is true and accurate.**

**Signature of Owner Principal \_\_\_\_\_**

**State of \_\_\_\_\_)**

**County of \_\_\_\_\_)**

**On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally came \_\_\_\_\_, to me known to be the person who executed the foregoing instrument, and who, being duly sworn by me did depose and say that he/she is \_\_\_\_\_ (owner or principal) of \_\_\_\_\_ (company name) and that he/she executed the foregoing instrument in the company name of \_\_\_\_\_, and that he/she had the authority to sign the same, and he/she acknowledged to me that he/she executed the same as the act and deed of the company for the uses and purposes therein mentioned.**

\_\_\_\_\_  
Signature of Notary or Commissioner of Deeds

Expiration of Office: \_\_\_\_\_

Affix Stamp Above