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**FIRE DEPARTMENT**  
9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857  
**BUREAU OF FIRE PREVENTION**

## **Emergency Planning and Preparedness Group**

### **FS/EAP Industry Notice # 02/11**

### **Comprehensive (combined) Fire Safety & Emergency Action Plan (FS/EAP) RCNY404-01 & 02**

The Rules of the City of New York 404-01 & 02 calls for Fire Safety and Evacuation Plans and Emergency Action Plans, for office buildings, to be combined into one submittal. It will be referred to as a “Comprehensive Fire Safety & Emergency Action Plan”. This combined or Comprehensive Plan was postponed from its original effective date of January 1<sup>st</sup>, 2011.

### **Effective August 1<sup>st</sup>, 2011**

Effective August 1<sup>st</sup>, 2011 any new or amended Fire Safety plan or Emergency Action plan, for office buildings, received is required in the new comprehensive (combined) format described in the rule as Appendix A-2.

The fee for a new submittal of a Comprehensive (combined) plan is \$630. Amended plans will be billed for review at \$210 per hour for a maximum of \$630.

Exception: Office buildings with IFA or Temporal 3 fire alarms are to use the appropriate format described in the rule as Appendix A-3

Some of the tables & text have been modified from their original form. So, please be sure to check our web link below for the latest instructions and up-dated tables or e-mail a request for the Comprehensive FS/EAP prep. & submittal documents to [evangej@fdny.nyc.gov](mailto:evangej@fdny.nyc.gov)

[http://www.nyc.gov/html/fdny/html/units/fire\\_prevention/emergency\\_action\\_plans.shtml](http://www.nyc.gov/html/fdny/html/units/fire_prevention/emergency_action_plans.shtml)

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