

Fire Safety and Evacuation Plan (Appendix A-1)
Hotel/Motel Occupancies

Table 1

Shift: _____

FIRE SAFETY BRIGADE MEMBERS

<u>FSP Assignment</u> <i>(minimum number of fire safety brigade members required to be designated for each assignment is indicated in parentheses)</i>	<u>Name</u>	<u>Title</u> <i>(e.g., building manager, porter, security guard)</i>	<u>Regular Days and Hours of work</u> <i>(e.g., M-F 9-5)</i>	<u>Work Location Telephone No.</u>	<u>Other Contact Information</u> <i>(e.g., cell phone number, e-mail address, walkie-talkies)</i>
<u>Implement evacuation of floors, Coordinate communications with fire command center, then remain on floor below fire to provide information to responding firefighters (1)</u>					
<u>Locate, communicate & control of small fires (2 preferable but at least 1)</u>					
<u>Coordinate assistance to building occupants with special needs (2 preferable but at least 1)</u>					

The Fire Safety Director and Deputy Fire Safety Directors cannot be members of the Fire Safety Brigade. Any assignments stated elsewhere in the Fire Safety and Evacuation Plan for brigade members shall also be listed in this table.

Building Address

Signature of Owner or Authorized Representative

Date