

Fire Code Section 113-06
Fire Safety/Emergency Action Plan Director Training Courses

- (a) Scope.** This section sets forth the minimum hours of classroom instruction and topics required for *Department* accreditation of training course for *certificate of fitness* for fire safety/EAP director.
- (b) General Provisions**
- (1) General accreditation requirements. Fire safety/EAP director training courses shall comply with the general training school accreditation procedures, standards and requirements set forth in R113-04.
 - (2) Instructor qualifications. Instruction in fire safety/EAP training courses shall be conducted by persons with law enforcement, fire prevention/suppression, engineering, environmental safety, fire safety director, meteorological, technological or other appropriate experience or expertise that qualifies them to teach the respective instructional topics of the training course.
- (c) Required Hours and Topics of Instruction.** Training courses shall, at a minimum, provide not less than seven (7) hours of instructional training, of which not less than six (6) hours shall consist of Category 1 topics and not less than one (1) hour shall consist of Category 2 topics.
- (1) Category 1 shall include the following instructional topics, and such other topics as the *Department* may from time to time designate by written notice to accredited training course providers:
 - (A) Local Law No 26 of 2004, R404-02, and any amendments or other rules promulgated pursuant thereto;
 - (B) Shelter in place, in-building relocation, partial building evacuation and full building evacuation concepts;
 - (C) Building communications and announcements;
 - (D) Building ventilation options;
 - (E) Use of elevators;
 - (F) Human services, including building occupants with special needs and related mobility and communications issues;
 - (G) Weapons of mass destruction, including dirty bombs and other radiological weapons;
 - (H) *Hazardous material* incidents involving biological agents, including contamination issues;
 - (I) *Hazardous material* incidents involving chemical agents;
 - (J) Bombs, bomb threats and suspicious packages;
 - (K) Weather-related emergencies;

- (L) Failure of building utilities, mechanical systems and/or telecommunications systems; and
 - (M) Training methodology, including application protocols and post drill critiques.
- (2) Category 2 shall include the following instructional topics, and such other topics as the *Department* may from time to time designate by written notice to accredited training course providers:
- (A) Civil disturbances and blackouts;
 - (B) Familiarization with incident command structure and emergency response operations;
 - (C) Situational awareness in the context of non-fire emergencies;
 - (D) Applicable lessons from major incidents including the World Trade Center; and
 - (E) Practical (on-site) test information as provided by the *Department*.

(d) Course Administration and Completion

- (1) Students must attend all training classes to be eligible to take the training course's final examination.
- (2) Students shall be allowed two (2) opportunities to pass the final examination. Students who fail the final examination on the second attempt shall be required to reattend the course in its entirety.