



Fire Department EAP Floor Plan Naming Conventions

FDNY requires the EAP floor plan files to be named and organized utilizing the following alpha numeric naming convention. All Documents & Floor Plans must be designated in the electronic submission in this manner:

FILE # **FILE DESCRIPTION**

I. Documents:

A1-BIC A: *Building Information Card*
A1-BIC B
A2-Legend
A3-FCS Fire Command Station Floor

II. Floor Plans:

A4-Garage 0
A5-Garage 1
A6-Cellar 2...Sub
A5-Cellar 1
Basement 2
Basement 1
Basement 1...Mezzanine
B-Upper Floor (Odd floor between Mezzanine & First floor)
FL-1..... Lobby
FL-1A.....Mezzanine
FL-1B.....Mezzanine
FL-2
FL-3.....MER: *Mechanical Equipment Room (where applicable)*
FL-4
FL-5
FL-6.....Penthouse (*where applicable*)
FL-Cooling Tower
FROOF

III. Documents:

IBRA *In Building Relocation Area/Table of Contents*
Site Plan
TOC-1 *Floor Plan Table of Contents*