

NOTICE OF EXAMINATION

Title: **Examination for the Certificate of Fitness for City Wide Sprinkler Systems (S-12)**

Date of Test: Written tests are conducted Monday through Friday (except legal holidays) 8:00 AM to 2:30 PM.

QUALIFICATION REQUIREMENTS

1. Applicants must be at least 18 years of age.
2. Applicants must have a reasonable understanding of the English language.
3. Applicant must present a letter of recommendation from his/her employer. The letter must be on official letterhead and must state the applicant's full name, character, physical condition, experience, and address of premises where applicant will be employed.
4. Applicant must provide two forms of government issued photo identification, such as a State-issued Drivers' License or Non Drivers License or a passport.
5. Due to the new Fire Code changes, effective January 1, 2011, the Certificate of Fitness W-12 Maintenance Sprinkler System will not be renewed. It requires a new **S-12 City Wide Sprinkler System** test. **This only affects W-12 C of F holders.**
Other COF categories for sprinkler/standpipe tests will be notified when the test category is completed and made available to the public. The S-12 test will become available on December 6, 2010, while the W-12 test can still be taken until the end of December 31 2010. As of January 1, 2012, the W-12 COF will no longer be accepted by the FDNY for City Wide inspections.

Application Fees: \$25.00 for originals and \$ 5.00 for renewals. The fee may be paid by credit card (no debit), in cash, money order or personal check payable to New York City Fire Department. The \$25.00 fee must be payable by all applicants prior to taking the Certificate of Fitness test. Application forms are available at the Public Certification Unit, 1st floor, 9 Metro Tech Center, Brooklyn, NY 11201.

TEST INFORMATION

Test: The test will be of the written, multiple choice type. A passing score of at least 70% is required in order to obtain a Certificate of Fitness. Call 718-999-1988 or 2504 for additional information and forms.

Website: WWW.NYC.GOV/FDNY

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