

**NEW YORK CITY FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
PUBLIC CERTIFICATION AND EDUCATION**

NOTICE OF EXAMINATION FOR:

Title: Certificate of Fitness for Maintenance of Smoke Detectors (F-57)

Date of Test: Written tests are conducted Monday to Friday (except legal holidays)
9:00 AM to 2:30 PM.

QUALIFICATION REQUIREMENTS

1. Applicants must be at least 18 years of age.
2. Applicants must have a reasonable understanding of the English language.
3. Applicants must present a letter of recommendation from his/her employer. The letter must be on official letterhead and must state the applicant's full name, character, physical condition, experience, and address of premises where applicant will be employed. Additionally, applicants must possess a minimum of one year of full-time experience working in the engineering/building service field. *The letter of recommendation must include a statement attesting that the employer has verified applicant's necessary experience prior to taking the exam.*
Self-employed applicants must submit a notarized letter.
4. Applicants must present two (2) forms of satisfactory identification i.e., driver's license and passport picture ID.
5. An examination is required for renewals of Certificate of Fitness, but may be waived at the discretion of the Fire Commissioner.

APPLICATION INFORMATION

Application Fees: \$25.00 for originals and \$15.00 for renewals. The fee may be paid in cash, money order, or personal check payable to New York City Fire Department. The \$25.00 fee must be payable by all applicants prior to taking the Certificate of Fitness test. Application forms and the Study Material are available at the Public Certification Unit, 1st floor, 9 MetroTech Center, Brooklyn, NY 11201.

TEST INFORMATION

Test: The test will be of the written, multiple choice type. A passing score of at least 70% is required in order to secure a Certificate of Fitness. Call (718) 999-1986 for additional information and forms.