

**NEW YORK CITY FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
PUBLIC CERTIFICATION AND EDUCATION**

NOTICE OF EXAMINATION FOR

Title: Examination for the Certificate of Fitness for Using Powder
(Ammunition) Actuated Tools (E-21)

Date of Test: Written tests are conducted Monday to Friday (except legal holidays)
8:00 AM to 2:30 PM

QUALIFICATION REQUIREMENTS

1. Applicants must be at least 18 years of age.
2. Applicants must have a reasonable understanding of the English language.
3. Applicants must present a letter of recommendation from his/her employer. The letter must be on official letterhead and must state the applicant's full name, character, physical condition, experience, and address of premises where applicant will be employed.
4. Applicant must present two (2) forms of satisfactory identification, i.e., driver's license and passport picture ID.
5. Applicants must have satisfactorily completed a training program in the safe use of powder actuated tools utilizing ammunition acceptable to the Fire Department.

APPLICATION INFORMATION

Application Fees: \$25.00 for originals and \$15.00 for renewals. The fee may be paid in cash, money order, or personal check payable to New York City Fire Department. The \$25.00 fee must be payable by all applicants prior to issuance of the Certificate of Fitness document. Application forms are available at the Public Certification Unit, 1st floor, 9 MetroTech Center, Brooklyn, NY 11201.

TEST INFORMATION

Test: The test will be a multiple choice, computer based test given on a touch screen monitor. A passing score of at least 70% is required in order to secure a Certificate of Fitness. Call (718) 999-1986 for additional information and forms.