

**NEW YORK CITY FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
PUBLIC CERTIFICATION AND EDUCATION**

NOTICE OF EXAMINATION FOR

Title: Consolidated Examination for Certificate of Fitness for: Standpipe Systems with Fire Pumps and Gravity Tanks, Standpipe Systems with Fire Pumps, Sprinkler Systems with Fire Pumps, and Sprinkler Systems with Fire Pumps Complex-wide (F-97)

Date of Test: Written tests are conducted Monday to Friday (except legal holidays) 9:00 AM to 2:30 PM.

QUALIFICATION REQUIREMENTS

1. Applicants must be at least 18 years of age.
2. Applicants must have a reasonable understanding of the English language.
3. Applicants must present a letter of recommendation from his/her employer. The letter must be on official letterhead and must state the applicant's full name, character, physical condition, experience, and address of premises where applicant will be employed.
4. Applicants must present two (2) forms of satisfactory identification i.e., driver's license and passport picture ID.
5. Applicants must present a sketch or plan of the systems they are applying for.

APPLICATION INFORMATION

Application Fees: \$25.00 for originals and \$15.00 for renewals. The fee may be paid in cash, money order, or personal check payable to New York City Fire Department. The \$25.00 fee must be payable by all applicants prior to taking the Certificate of Fitness test. Application forms are available at the Public Certification Unit, 1st floor, 9 MetroTech Center, Brooklyn, NY 11201.

TEST INFORMATION

Test: The test will be of the written, multiple choice type. A passing score of at least 70% is required in order to secure a Certificate of Fitness. Individuals with a license as a Master Fire Suppression Pipe Contractor (Dept. of Buildings) Class A or B; or as a Master Plumber (Dept. of Buildings); or a certification as a Fire Protection Engineering Technician-Automatic Sprinkler System Layout Levels II or III (NICET) or Fire Protection Engineering Technician-Special Hazards Systems Layout III or IV (NICET) may have the written test waived. This procedure is the **Alternative Issuance Policy**. Call (718) 999-1986 for additional information and forms.