



FIRE DEPARTMENT • CITY OF NEW YORK
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2.1.1

WNYF SUBSCRIPTION PROCEDURE

Commanding Officers are requested to solicit the support of all assigned members of their units for *WNYF* magazine, the official training publication of the FDNY. In-Firehouse subscription rate for Department members for one year is only \$16. A form will be sent to Company email accounts in the coming weeks. Please complete, print and return with one check or money order. The subscription year will start with issue 1/2018, scheduled to be released in March.

New Subscription Procedure:

- Commanding Officers should check Company email boxes for the 2018 In-Firehouse Discount Subscription Form.
- Complete form, print and submit with a single check or money order only, payable to FDNY Foundation. Cash will not be accepted.
- Send completed subscription form and check, payable to FDNY Foundation, to the Websites and Publications Unit, Room 8E-19, 9 MetroTech Center, by 3/1/2018 to ensure delivery of the 1st/2018 issue.

Distribution Procedure:

- When *WNYF* is published, it will be available for pickup by Division messenger at 9 MetroTech Center in the hallway outside the mailroom on the first floor. Divisions will be responsible for pickup and distribution to Companies.
- If an assigned member is detailed elsewhere or transferred during the course of the year, it shall be the responsibility of the Commanding Officer of the unit at which the member originally subscribed to forward such member's copy through the bag to the member's detailed or new assignment.

Outside Subscriptions:

- Persons outside the Department or members who wish to receive home delivery may subscribe to *WNYF* at www.fdneypro.org/plans

By Order of: **Daniel A. Nigro**, *Fire Commissioner*
James E. Leonard, *Chief of Department*