



## FIRE DEPARTMENT • CITY OF NEW YORK

Department Order No. 50

August 11, 2016



1.1 With regret, the Department announces the death of retired Firefighter *John F. Heffernan* appointed September 16, 1951, retired October 27, 1971, formerly of L-109, residing in Freehold, NJ, which occurred on June 10, 2016.

1.2 With regret, the Department announces the death of retired Firefighter *Jerome P. Vorek Jr.* appointed August 25, 1979, retired August 25, 1999, formerly of B-21, residing in Bayonne, NJ, which occurred on June 10, 2016.

1.3 With regret, the Department announces the death of retired Pilot *Robert E. Lenney* appointed October 6, 1962, retired June 30, 1996, formerly of M-1, residing in Albertson, NY, which occurred on June 12, 2016.

1.4 With regret, the Department announces the death of retired Firefighter *Earl C. Kelly* appointed June 1, 1959, retired February 1, 1990, formerly of L-13, residing in Malverne, NY, which occurred on June 13, 2016.

### 2.1

#### MEMORIAL MASS

On Sunday, August 28, 2016 at 0900 hours, a Memorial Mass will be held honoring the memory of Firefighter *Michael J. Gorumba*, E-163, who made the supreme sacrifice on August 28, 2001. The mass will take place at Holy Family Church located at 366 Watchogue Road, Staten Island, NY. All off-duty members and their families are invited to attend. Members are requested to attend in dress uniform.

### 2.2

#### FDNY FOUNDATION BIKE GIVEAWAY

Enter to win a free children's bicycle! Fill out the form found on the Intranet homepage under the fyiFDNY news feed and you could be one of 100 FDNY members to win the FDNY Foundation Bike Giveaway. Children must be between 5 to 10 years old to win. The bicycles will be assembled during the 9/11 Tribute Center's 8<sup>th</sup> Annual National Day of Service and Remembrance Bike Build. More than 500 employees from companies directly impacted by 9/11 will volunteer to assemble the bicycles to donate (along with helmets) to the children of active-duty U.S. military members serving in the 2<sup>nd</sup> Ranger Battalion and to the families of the FDNY. First responders from the FDNY, NYPD and PAPD will help assemble the bikes, which will be distributed during subsequent ceremonies. The giveaway entry period is open until August 15, 2016 at 11:59 PM.

### 2.3

#### COLLEGE TUITION REIMBURSEMENT REMINDER

All FDNY/EMS Students from Empire State College, John Jay College, Monroe College, Rockland CC, Metropolitan College (EM &BC Program), Nassau CC, and Baruch College (BSPA Program) are reminded to forward their TR-2 form for the Summer Semester, transcript, and proof of tuition payment to: FDNY College Advisor, 401B Murray Avenue, Fort Totten, Bayside, NY 11359 or Fax: (718) 281-8422. The due date for these documents is **August 29, 2016**. Reimbursement checks will **not** be mailed without these documents.

Members are also reminded that an [Educational Opportunities and Information](#) link is available on DiamondPlate. This link provides the most up to date information regarding participating colleges, registration, tuition reimbursement and forms (TR-1 and TR-2).

### 2.4

#### INCORRECT CITYTIME AGENCY DATA CODE ENTRIES

There has been an inordinate amount of incorrect entries recorded in Citytime relating to Agency Data Codes. To ensure accurate recording, officers are reminded to reference the Timekeeping Manual and Citytime Manual when recording overtime and other entries in Citytime, with specific attention to the following:

- Page numbers shall only be entered in the "comments" section and never in the agency data code field.
- Only approved agency data codes listed in the Timekeeping Manual, Chapter 4, Section 4, shall be entered in the agency data code field.
- Overtime event codes such as 1464 and 1465 are not agency data codes, and shall not be entered in the agency data code field.

**2.5 QUARTERMASTER CLOSING**

The Quartermaster store at Fort Totten will be **closed** for business on Friday, August 19, 2016 to size and outfit the new class of EMS paramedics. Personal Protective gear will be distributed for emergency replacement only. The satellite store on Randall’s Island will maintain normal operations during this time.

**2.6 FIREFIGHTING PROCEDURES**

Firefighting Procedures, Engine Company Operations, Chapter 9 Addendum 1 titled *High-Pressure Pumping Operations*, dated June 8, 2013, is **amended**, as follows:

Under Section 1.1, Second Bullet, titled "High-Pressure Engines" is **amended**, as follows:

The following 23 engines are designated as High-Pressure Engines:

E-1, E-4, E-7, E-9, E-21, E-22, E-23, E-24, E-40, E-66, E-67, E-76, E-79, E-93, E-205, E-207, E-210, E-221, E-226, E-259, E-260, E-262, E-325.

Affected pages 1-2 (Rev. 08/11/16) reflecting these changes have been **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command, one to each unit.

**2.7 COMMUNICATIONS MANUAL - CHAPTER 7**

Communications Manual, Chapter 7 titled *Additional Assistance, Relocations, and Special Units* dated June 17, 2014; Under Section 7.5, Bullet titled "High Pressure and 3<sup>rd</sup> Stage Engine Companies" is **amended**, as follows:

The following 23 engines are designated as High-Pressure Engines:

E-1, E-4, E-7, E-9, E-21, E-22, E-23, E-24, E-40, E-66, E-67, E-76, E-79, E-93, E-205, E-207, E-210, E-221, E-226, E-259, E-260, E-262, E-325.

Affected pages 16-17 (Rev. 08/11/16) reflecting these changes have been **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command, one to each unit.

**2.8 APPLICATION FOR VESTED RETIREMENT**

The following member having submitted an application for Vested Rights Retirement has discontinued his service with the Fire Department at the completion of Accrued Leaves:

<b>Firefighter</b>	<b>Unit</b>	<b>Accrued Leave</b>	<b>Discontinuance of Service</b>	<b>Retirement Date</b>
Kevin Redicab	E-326	07-29-16	08-21-16	01-08-24

By Order of: **Daniel A. Nigro**, *Fire Commissioner*  
**James E. Leonard**, *Chief of Department*