



FIRE DEPARTMENT • CITY OF NEW YORK

Department Order No. 18 with Supplements 13 & 14

February 26, 2007



1.1 With regret, the Department announces the death of retired Firefighter *Columbus C. Julian Jr.* appointed August 4, 1962, retired October 4, 1974, formerly of L-119, residing in Bartlett, TX, which occurred on January 6, 2007.

1.2 With regret, the Department announces the death of retired Captain *Walter J. Wetzel* appointed July 1, 1942, retired January 1, 1982, formerly of E-268, residing in Howard Beach, NY, which occurred on January 7, 2007.

1.3 With regret, the Department announces the death of retired Lieutenant *Robert H. Courtenay* appointed December 1, 1947, retired February 9, 1965, formerly of E-236, residing in Freeport, NY, which occurred on January 7, 2007.

2.1 SUPPLEMENTS TO DEPARTMENT ORDER

The following Supplements to Department Order No. 18 are forwarded to all units:  
Supplement No. 13, relative to "Board of Merit"  
Supplement No. 14, relative to "Naval Postgraduate School Master's Degree Program"

2.2 AMENDMENTS TO DEPARTMENT ORDERS

Paragraph 2.3 to Department Order No. 14, dated February 9, 2007, titled *Quartermaster Closing*, is amended as follows: **Delete:** In its entirety

Paragraph 2.1.1 of Supplement No. 10 to Department Order No. 17, dated February 21, 2007, titled *Service Retirement Applications*, as it pertains to Firefighter *John B. O'Brien*, E-329, is amended as follows:

**Delete:** In its entirety

Paragraph 2.1.3 of Supplement No. 43 to Department Order No. 61, dated June 30, 2005, pertaining to Firefighter *Robert Benvenuto* L-169, is amended as follows: **Delete:** In its entirety **Insert:** The following

Paragraph 2.1.3 of Supplement No. 43 to Department Order No. 61 dated May 25, 2005, insofar as it relates to Firefighter *Robert Benvenuto*, L-169 is amended to read:

Retirement for **Non-Service Incurred Disability**, in accordance with Corporation Council Opinion No. 106221, November 29, 1968 (**Schoeck Decision**) per resolution adopted by the Board of Trustees of the New York Fire Department Pension Fund at a meeting held May 25, 2005, is effective as follows:

ARTICLE 1-B

Firefighter	Date of Appointment	Retirement Date 0900 hours on:
<i>Robert Benvenuto</i>	09-05-67	10-17-03

2.3 COUNTERTERRORISM INFORMATION BULLETIN

Counterterrorism Information Bulletin titled *Improvised Chemical Weapon Attacks in Iraq* is **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command, one to each unit.

2.4 FDNY PLANNING UNIT

The FDNY Planning Unit has updated its contact information as follows: The direct telephone number for Special Events remains 718-999-1105. All correspondence related to Special Events and any other notifications requiring the Planning Unit's participation should be sent to a new e-mail address at **planning@fdny.nyc.gov**.

All requests for services performed by the Geographic Information Systems Unit (GIS) (*formally called Phoenix Unit*) should be e-mailed to **gis-unit@fdny.nyc.gov**. The direct telephone number remains 718-999-5190.

2.5 QUARTERMASTER CLOSING

The Quartermaster store at Fort Totten will be closed for business March 6, 7, 8 and 9, 2007 to size and outfit the new class of probationary hires. Bunker gear will be distributed on the days the Quartermaster is closed for emergency replacement only. The store will re-open for business on Monday March 12, 2007. The satellite store on Randall's Island will maintain normal operations during this time.

**2.6****REGULATIONS**

Regulations Chapter 20, dated January 1, 1997, titled "Housewatch Duty" is **amended** as follows:

Under Section 20.3.10 **Delete:** 3rd Paragraph **Insert:** New last 2 Paragraphs to read:

In compliance with the Department's EEO Policy, EEO personnel may conduct unscheduled and unannounced EEO compliance inspections on any Fire Department premise. No area is off limits.

The EEO investigators typically arrive in a Department vehicle marked "EEO." The EEO staff will enter quarters and announce their visit to the member performing housewatch duty. This member will notify the officer on-duty that his/her presence is required at the housewatch area. No other notification or any other announcement shall be made regarding the presence of EEO. The EEO investigators, officers and staff will present FDNY ID and sign the company journal. The EEO staff will conduct the EEO compliance inspection while the Unit remains in-service. The FDNY officer will cooperate with the EEO investigators and the inspection process. Members will not interfere with or hinder the EEO inspection and will refrain from circulating throughout the house in an attempt to interfere with the confiscation of materials. If the Unit in a single unit house or both Units in a double house receive an alarm during the EEO visit, then the EEO staff will terminate the inspection and leave the premises. The EEO staff can/may/will resume the EEO inspection when the Unit returns or at another time. When the EEO inspection is complete, the EEO investigator will provide the officer with a signed copy of the EEO inspection sheet.

Affected pages 3-4 (Rev. 02/26/07) reflecting these changes have been **issued** and forwarded to all Bureaus and Divisions for equal distribution to all units under their command, one to each unit.

**2.7****PAYROLL AND CHECKS**

The Bi-Weekly Payroll of February 23, 2007, includes:

- Payment of overtime for the period of January 28, 2007, through February 10, 2007.
- MEBA rate increases effective January 1, 2003- 5%, January 1, 2004 - 5%, and July 25, 2005 -3%. Payment includes all retro covering January 1, 2003 through January 20, 2007 in Base Salary, Night Shift, and Overtime.

Inquiries concerning this payroll shall be submitted to the Bureau of Payroll in written form only.

**2.8****ENGINE COMPANY CHAUFFEUR CLASS 5-2007**

The following members, selected for attendance at the Engine Company Chauffeur Class, shall be directed to report to the Bureau of Training, Chauffeur Training School, Building # 9 on March 1, 2007. Members in Group A shall report at 0700 hours and members in Group B shall report at 1100 hours.

<b>Group A</b>		<b>Group B</b>	
<b>Firefighter</b>	<b>Engine</b>	<b>Firefighter</b>	<b>Engine</b>
Michael Macaluso	9	Timothy P. Gorman	211
John C. Murray	34	Brian Gibbons	217
Patrick O'Hara	46	Benjamin G. Laskin	250
Stephen Gosda	54	Altan Aydin	257
Brendan McCarthy	59	Richard Tibball	263
Kenneth Blaskey	66	Matthew Addee	280
Michael Dorgan	91	Christopher Hanshe	315
Erik Lema	97	Charles Staples	315
John W. Welborn Jr.	153	Basil Soletti	325
Robert Vinciguerra	166	Steven J. Hardwick	Sq-61
Chris Orosz	241		

They shall be detached from fire duty 0900 hours, February 27, 2007, to 0900 hours, March 14, 2007, and shall be guided by instructions received at the Bureau of Training with respect to special recall procedures. Members shall report with full firefighting equipment, uniform cap, and approved work duty uniform. Members shall have their valid New York State Driver's License for inspection at Chauffeur Training School.

By Order of: **Nicholas Scoppetta**, *Fire Commissioner*  
**Salvatore J. Cassano**, *Chief of Department*