

**Environmental Control Board**  
**Abandoned Vehicle: 1224(7) / AV01**

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*To support a defense to the charge of abandoning a vehicle, please submit a sworn, notarized statement containing the relevant information and supporting documentation requested below.*

- If you are not the respondent named on the Notice of Violation, submit a written statement explaining: (a) your relationship to that named respondent, and (b) whether you are authorized to represent that party.
- If you claim that you are not the present owner of the vehicle, please explain.
- If you claim that you never owned or registered the vehicle, submit the following documentation from the Department of Motor Vehicles (DMV):
  - (a) A list of all vehicles registered in your name
  - (b) A Vehicle Identification Number search for the vehicle in question
- If you claim that someone else unlawfully registered the vehicle in your name, did you file a fraudulent registration claim with DMV? If so, submit verification by DMV. Did you lose any identification that could have been used by another person to register a vehicle in your name? If so, submit proof of the loss, such as a police complaint, or the re issuance of such identification.
- If you claim that the vehicle was sold, submit either DMV verification that the vehicle was subsequently registered to another party or all of the following (if not available, please explain):
  - (a) Certificate of Title (indicating the transfer)
  - (b) Bill of sale
  - (c) DMV receipt for surrender of license plates or copy of registration for different vehicle with same license plates
  - (d) Letter from insurance company or other proof that insurance policy was either canceled or transferred to another vehicle
- If you claim that your vehicle was stolen, please obtain and submit a complete police report (not an Incident Information Slip) related to the theft. If it was not reported stolen, please explain why.
- If you claim that your vehicle was not actually abandoned please explain why the Notice of Violation indicates that the vehicle was left unattended and that the license plates were removed.
- If the vehicle was junked, please submit a receipt from the junkyard.
- What was the value of the vehicle?
- If you do not have documentation to support any claim, please explain why it is unavailable.