

## **Environmental Control Board Deceased Respondent**

*To support the defense that the respondent is deceased, please include answers to the following questions. If you choose to do a one-click hearing, include your answers on the e-form. If you choose a hearing by mail, submit a sworn, notarized statement containing the relevant information. In either case, you may submit supporting documentation.*

- When did the respondent die?
- Submit official proof of death (death certificate, letters testamentary, etc.)
- If deceased died after the issuance of the Notice of Violation, but had a medical condition preventing his or her appearance, in person or by representative, before the Environmental Control Board on \_\_\_\_\_, please submit evidence in the form of medical records.
- What connection did the deceased have to the place of occurrence? Was he or she the owner, managing agent, tenant, or other person in control of the premises?
- Is there any other member of the family with the same or similar name as the respondent?
- Did any other member of the family, with the same or similar name as the deceased, have a connection to the property at the time the Notice of Violation was issued?
- Who owns the premises specified on the Notice of Violation?
- Are there tenants? If so, please indicate their names.
- Who pays the New York City property taxes and water bills?
- If the premises is a multiple dwelling, who is the managing agent?
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- Submit official proof of death (death certificate, letters testamentary, etc.)
- If deceased died after the issuance of the Notice of Violation, but had a medical condition preventing his or her appearance, in person or by representative, before the Environmental Control Board on the original hearing date please submit evidence in the form of medical records.
- What connection did the deceased have to the place of occurrence? Was he or she the owner, managing agent, tenant, or other person in control of the premises?
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