



The City of New York
Department of Youth and Community Development

156 William Street
New York, NY 10038
212-442-5900 Fax: 212-442-5998

Jeanne B. Mullgrav
Commissioner

Department No.: _____

Contract No.: _____

Term of Agreement: _____

Aggregate Adjusted Net
Contract Amount: \$ _____

Amended Amount: \$ _____

Total Contract Amount: \$ _____

Name of Contractor: _____

Address: _____

Borough/Site: _____

Type of Service: _____ Type of Procurement: _____

DYCD Contract Number: _____
Amendment Number: _____

THIS AMENDMENT, entered into as of the _____ day of _____, 20____, amends the _____ Agreement (the "Agreement"), dated _____, 20____, between the City of New York, acting through the City of New York Department of Youth and Community Development ("DYCD"), located at 156 William Street, New York, New York 10038, and _____ ("Contractor"), located at _____

WITNESSETH

WHEREAS, DYCD entered into the Agreement with the Contractor for services to be performed in Fiscal Year 2011 pursuant to Procurement Policy Board Rules Section 1-02(e); and

WHEREAS, in accordance with Procurement Policy Board Rules Section 1-02(e), the City Council has appropriated additional Discretionary Funds to be applied for the enhancement of the services that Contractor provides; and

WHEREAS, Contractor is ready, willing, and able to use these Discretionary Funds to enhance its services; and

WHEREAS, DYCD wishes to amend the Agreement and to engage the Contractor to provide additional services ("Additional Services") in connection with the above program.

NOW THEREFORE, the undersigned agree to amend the Agreement in the following respects only:

1. The Contractor agrees to provide Additional Services as set forth in the amended Workscope which is attached hereto and made a part hereof as Exhibit 1.
2. The Additional Services shall be for the period beginning _____ to _____
3. The Budget Amount of \$ _____ set forth in Part I, Article III Payment, Paragraph 1 is increased by \$ _____ ("Additional Services Increase") for a total amount not to exceed \$ _____. The budget revision for the Additional Services Increase is reflected in the amended Budget which is attached hereto and made a part hereof of as Exhibit 2.
4. ~~Except as otherwise provided herein, all terms and conditions of the Agreement shall remain in full force and effect.~~

IN WITNESS WHEREOF, the parties undersigned executed this Amendment effective as of the day and year first written above.

THE CITY OF NEW YORK DEPARTMENT OF
YOUTH AND COMMUNITY DEVELOPMENT

BY:

Everett N. Hughes
General Counsel

Date

Contractor

BY:

Authorized Agent

Name (Print)

Title (Print)

Date

DYCD Contract Number

IN WITNESS WHEREOF, the parties undersigned executed this Amendment effective as of the day and year first written above.

THE CITY OF NEW YORK DEPARTMENT OF
YOUTH AND COMMUNITY DEVELOPMENT

BY: _____
Everett N. Hughes
General Counsel

Date

Contractor

BY: _____
Authorized Agent

Name (Print)

Title (Print)

Date

DYCD Contract Number

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YOUTH AND COMMUNITY DEVELOPMENT

BY:

Everett N. Hughes
General Counsel

Date

Contractor

BY:

Authorized Agent

Name (Print)

Title (Print)

Date

DYCD Contract Number

STATE OF NEW YORK)
COUNTY OF NEW YORK) ss:

On this ____ day of _____ 20 ____, before me personally came _____, General Counsel of the New York City Department of Youth and Community Development, to me known, and known to me to be the person described in, and who executed the foregoing agreement, and acknowledge to me that he executed the foregoing as such for the purposes therein mentioned.

NOTARY PUBLIC

CORPORATE – WITH SEAL
STATE OF NEW YORK)
COUNTY OF _____)ss:

On this ____ day of _____ 20 ____, before me personally came _____, to me known, who being by me duly sworn, did depose and say that he/she reside at _____ and that he/she is the _____ of the corporation described in, and which executed the above instrument, that he/she knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

NOTARY PUBLIC

CORPORATE – WITHOUT SEAL
STATE OF NEW YORK)
COUNTY OF _____)

On this ____ day of _____ 20 ____, before me personally came _____, to me known, who being by me duly sworn, did depose and say that he/she resides at _____ and that he/she is the _____ of the corporation described in, and which executed the foregoing agreement; that he/she signed his/her name thereto by order of the Board of Directors of said corporation, and that the corporation has no seal.

NOTARY PUBLIC

UNINCORPORATED ASSOCIATION
STATE OF NEW YORK)
COUNTY OF _____)ss:

On this ____ day of _____ 20 ____, before me personally came _____, to me and known to me to be the _____ of the unincorporated association described in and which executed the foregoing agreement; and who acknowledged to me that he/she executed the foregoing agreement on behalf of said unincorporated association.

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COUNTY OF NEW YORK) ss:

On this ____ day of _____ 20 ____, before me personally came _____, General Counsel of the New York City Department of Youth and Community Development, to me known, and known to me to be the person described in, and who executed the foregoing agreement, and acknowledge to me that he executed the foregoing as such for the purposes therein mentioned.

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NOTARY PUBLIC

AFFIRMATION

The undersigned Vendor affirms and declares that it is not in arrears to The City of New York upon debt, contract or taxes and is not a defaulter, as surety or otherwise, upon obligation to The City of New York, and has not been declared not responsible, or disqualified, by any agency of The City of New York, nor is there any proceeding pending relating to the responsibility or qualification of the Vendor to receive public contracts except _____

(If none, so state):

Full Name of Vendor: _____

Address: _____

City: _____ State: _____ Zip: _____

CHECK ONE (1) BOX AND INCLUDE APPROPRIATE NUMBER:

- () A. Individual or Sole Proprietorship*
SOCIAL SECURITY NUMBER
_____ - _____ - _____
- () B. Partnership, Joint Venture or other Unincorporated Organization
EMPLOYER IDENTIFICATION NUMBER

- () C. CORPORATION
EMPLOYER IDENTIFICATION NUMBER

BY: _____

(SIGNATURE)

(TITLE)

If a corporation, place seal here

Must be signed by an officer or duly authorized representative

*

“Under the Federal Privacy Act the furnishing of Social Security Numbers by bidders on City contracts is voluntary. Failure to provide a Social Security Number will not result in bidder’s disqualification. Social Security Numbers will be used to identify bidders, proposers or vendors to ensure their compliance with laws, to assist the City in enforcement of laws as well as to provide the City a means of identifying businesses which seek City Contracts.”

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- () C. CORPORATION
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BY: _____

(SIGNATURE)

(TITLE)

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THE CITY OF NEW YORK
DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT

Contractor: _____

DYCD Contract Number: _____

Amendment Number: _____

EXHIBIT 1
WORKSCOPE

THE CITY OF NEW YORK
DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT

Contractor: _____

DYCD Contract Number: _____

Amendment Number: _____

EXHIBIT 2
BUDGET