



**Department of
Youth & Community
Development**

Jeanne B. Mullgrav
Commissioner

January 9, 2013

ADDENDUM #2

Re: Fiscal Audit/Field Review Services
Request for Proposals
PIN: 26012FASRFP

Dear Prospective Proposer:

Pursuant to Sections 3-02 (i) and 3-03 (f) (2) of the Procurement Policy Board (PPB) Rules, the Department of Youth and Community Development (DYCD) is issuing **Addendum #2** to the Fiscal Audit/Field Review Services Request for Proposals (RFP) PIN 26012FASRFP.

ADDENDUM ITEMS

1. Cover Page, page 1:

DEADLINE FOR PROPOSALS: January 18, 3013

2. Section I, Timetable, page 4, C, Proposal Due Date and Time and Location: The proposal due date is deleted and replaced with the following:

Date: January 18, 2013 at 2:00 PM

3. Section II, Summary of the Request for Proposals, page 5, B, Service Options: The statement for Service Option III is deleted and replaced with the following:

FFRs of DYCD contracts with CBOs for Fiscal Years 2014 through 2019

4. Section II, Summary of the Request for Proposals, page 7, C, Service Option III—FFRS of DYCD Contracts: The final sentence is deleted and replaced with the following:

The total cost for six years would range from \$3,037,392 to \$3,937,392 for at least 500 FFRs per year.

5. Section III, Scope of Services, page 8, B, Agency Assumptions Regarding Organizational Capability: The third bullet is deleted and replaced with the following:

- The vendor for Service Option II would have the capacity to conduct at least 300 audits per year. The vendor for Service Option III would have the capacity to conduct at least 500 FFRs per year.

6. Section IV, Format and Content of the Proposal, page 11, A2aii, Certification of Capacity: The section is deleted and replaced with the following:

Certification of Capacity: Complete and submit Attachment 3, Certification of Capacity, to certify that the proposer for Service Option II has the capacity to conduct at least 300 audits per year or the proposer for Service Option III has the capacity to conduct at least 500 FFRs per year.

7. Attachment 3: Certification of Capacity, page 83: Item (2) is deleted and replaced with the following:

- (2) If awarded a contract under Service Option II, conduct at least 300 audits per year. If awarded a contract under Service Option III, conduct at least 500 FFRs per year, which would include 430 non-WIA contracts and 70 WIA contracts.



Michael Owh
Interim Agency Chief Contracting Officer