

Parent Consent to Participate in Evaluations of the Out-of-School Time After-School Program

Dear Parent,

Your child, _____, is enrolled in the after-school program at _____, which is supported by Department of Youth and Community Development (DYCD). To monitor the effectiveness of the after-school program and ensure its future success, DYCD and the evaluation firm Policy Studies Associates (PSA), are conducting ongoing evaluations. The information collected will help DYCD learn about participants' experiences in the program, how the program helps participants, and how the program can be improved.

Specifically we ask permission for DYCD and PSA to:

- Survey and/or interview children and parents about the after-school program and its effects.
- Talk to teachers and after-school staff about children's progress and participation in the after-school program, and review after-school program participation records.
- Contact children's school to obtain records on their progress, including information about enrollment, grades, citywide and statewide test scores, and attendance.

Any information we collect will be used only to assess the after-school program and will not be made public. Participating in the evaluations will not affect your child in school, in the after-school program, or in any other way. We will not use your name or your child's name in any report. At the end of the evaluations, we will destroy all records that include personal information. Participation in evaluations is completely voluntary and participants may withdraw at any time with no consequences.

Please select one of the options below and return this form to the program coordinator/ director.

YES, I GIVE PERMISSION FOR MY CHILD TO PARTICIPATE. I have read the above information and I give permission for my child to participate in evaluations of the after-school program.

Signature

Date

*NO, I DO NOT WANT MY CHILD TO PARTICIPATE. I have read the above information and I **DO NOT** give permission for my child to participate in evaluations of the after-school program.*

Signature

Date

If you have any questions or concerns, please contact the after-school program coordinator/director or Gianna Abruzzo, DYCD Outcomes Monitoring and Evaluation Project Manager, at 212-788-9480 or gabruzzo@dycd.nyc.gov.