



New York City Department Of Transportation  
Division Of Franchises, Concessions And Consents  
55 Water Street, 9th Floor  
New York, NY 10041  
(212) 839-6550

## Petition Form for a Renewal of a Revocable Consent

Date of Submission

### CONTACT INFORMATION

Petitioner Name  EIN #

Address

Contact Person  Telephone

e.g. attorney, engineer or architect

Email

Address

Fax

Contract Manager

Telephone

person who handles payments to the City, insurance and security deposit

Email

Address

Fax

### PETITION DETAILS

The Petitioner requests a revocable consent from DOT to continue to maintain and use

fill in structure(s) description and location(s). Use attachments if additional space is required.

Petitioner must submit photos of existing conditions for above ground structures whether subject structures are in place or not.

The continued maintenance and use of said structure(s) is required by Petitioner for

Petitioner warrants and represents that all terms and conditions of said revocable consent have been fully complied with except

Petitioner represents and warrants that there has been no change or modification in the structure (including cosmetic changes) as previously approved.



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### PETITIONER INFORMATION

The Petitioner is

Check one. If Petitioner is a partnership or corporation, attach a copy of Certificate of Partnership or Certificate of Incorporation with appropriate seal, or Article of Organization if Petitioner is a Limited Liability Company.

- ☐ a domestic corporation incorporated in the State of New York
- ☐ a foreign corporation organized under the laws of the State of  and duly authorized to do business in the State of New York
- ☐ a general partnership
- ☐ an individual
- ☐ other, describe

### PROPERTY INFORMATION

The premises affected by the proposed structure(s) are

Check one.

- ☐ Owned by the Petitioner  
submit copy of deed
- ☐ Leased by the Petitioner  
submit consent of owner, and copies of deed and lease

Primary property benefited

Address

Block and lot

Owner

Secondary property benefited

Address

Block and lot

Owner

If only one property, indicate N/A for second property. If more than two, attach additional information.

Community Board

City Council Member



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### PETITIONER AGREES TO THE FOLLOWING TERMS OF PETITION ACCEPTANCE BY DOT

1. Petitioner covenants that the revocable consent, if granted, will be for the private use of the petitioner.
2. Petitioner warrants that all taxes, fees, levies, fines and other monies due to the City of New York have been fully paid.
3. Petitioner agrees to pay, within 30 days of its receipt, an invoice for advertising fees for two notices in each of two newspapers to inform the public of the hearing on agreement terms. Hearings are held pursuant to section 371 of the City Charter.
4. The petitioner agrees to execute (sign) the revocable consent agreement and return it to the Department within 15 days of its receipt. Failure to do so may result in denial of consent.
5. Petitioner acknowledges that the final agreement will include provisions for yearly compensation to the City, maintenance of a security deposit and filing of proper insurance documents. Petitioner agrees to submit a payment of security deposit and a certificate of insurance within 30 days of notification by the Department that such items are due.

### WHEREFORE,

Petitioner affirms that he/she will conform to the terms of petition acceptance listed above, or if not, he/she will before 10 days prior to any and all such due dates, request from the Department in writing, an extension of the due date(s). Reasons for the extension must be included. The petitioner understands that, if these terms and conditions are not met, the Department will, without further notice, void the petition. If a petition is voided, a new petition must be submitted along with the required petition fee. Petitioner acknowledges that the Department may, in its sole discretion, allow exceptions to the requirements contained in this paragraph.

### WHEREFORE,

Petitioner respectfully requests that the revocable consent be granted as aforesaid.

By

Signature

Name of Signatory

Title of Signatory

Subscribed and sworn to before me this  day of , 20 .

Notary Public