



New York City
Department of Transportation

Meter Maintenance Division
 58-50 57th Road – Room # 206
 Maspeth, NY 11378

Web: www.nyc.gov/dot

PARKING METER MAINTENANCE REQUISITION

Contractor: _____

Authorized by: _____
(Print Name/Title)

Telephone: _____

(Signature)

City Project ID & Sponsoring Agency (Capital Projects Only): _____

Job Location:

House #: _____

On Street: _____

From Street: _____

To Street: _____

Side: _____

Total Number of Meters: _____

Job Start Date: _____

Projected Completion Date: _____

Job Request: Removal No Standing Insert Muni Meter (For Informational Purposes Only)

Meter Removals: Please Allow up to 10 Business Days After OCMC Approval for Meter Removal to Occur

Meter Number (s): _____

DOT USE ONLY

Comments: _____

OCMC Approval: _____ Date: _____