DEPARTMENT OF TRANSPORTATION

Notice of Adoption of rules relating to signage requirements for DOT permittees.

NOTICE IS HEREBY GIVEN PURSUANT TO THE AUTHORITY VESTED IN THE Commissioner of Transportation by subdivision (b) of Section 2903 of the New York City Charter and in accordance with the requirements of Section 1043 of the New York City Charter, that the Department of Transportation hereby adopts the amendments to subdivision (c) of Section 2-02 of Chapter 2 of Title 34 of the Official Compilation of the Rules of the City of New York, the Traffic Rules. This rule was first published on January 15, 2014, and a public hearing was held on February 19, 2014. This rule shall take effect 30 days from the date hereof.

New material is indicated by underlining; deleted material is in brackets [ ].

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of this office, unless otherwise specified or unless the context clearly indicates otherwise.

Statement of Basis and Purpose of Rule

Effective July 1, 2013, a construction or demolition project requiring a New York City Department of Buildings permit and whose site is enclosed with a fence or contains a sidewalk shed must comply with the signage requirements of Local Law 47 for the year 2013.

The purpose of this rule is to clarify existing New York City Department of Transportation (DOT) signage requirements for its permittees so that these requirements do not conflict with the new local law. The rule will achieve this goal by:

• Distinguishing between two different signs currently required by DOT: (1) signage along a series of excavations or street openings, and (2) signage for any project with a projected completion time of three months or more; and

• Listing the various content requirements for each type of required sign.
§1. Subdivision (c) of Section 2-02 of Title 34 of the Rules of the City of New York is amended to read as follows:

(c) Display of permits and signs at work site.

(1) Unless otherwise authorized, permits shall be kept at the work site or designated field headquarters at all times and shall be made available for inspection upon request of any police officer or any authorized employee of the Departments of Environmental Protection, Buildings, Police and Transportation or any other City employees specifically authorized by the Commissioner to enforce these rules. Such permits cannot be posted on construction fences, sidewalk sheds, construction containers or any other construction equipment.

(2) Signage along series of excavations or street openings.

(i) Permittees must post signs at 100 foot intervals along a series of excavations or continuous cut, indicating the following:

(A) the name of the permittee conducting the work;
(B) the name of the entity for whom the work is being conducted [and, if applicable];
(C) the name(s) of the subcontractor(s).

Such signs shall include

(i) the permittee's telephone number for complaints;
(ii) the contractor's telephone number, if not the permittee;
(iii) the permit number;
(iv) the purpose of the excavation or street opening; and
(v) the start and scheduled completion dates of the work.

(ii) Such signs must be conspicuously displayed and face the nearest curb line. Such signs must be clearly visible and readable [and in letters at least 1½ inches in height] by pedestrians, and must conform to the Department's specifications.

(3) Construction Project Informational Signs. Permittees will be required to post Construction Project Informational Signs for any project with a projected completion time of three months or more, or as otherwise directed by the Commissioner. [Signs shall be kept in readable, good condition.

(4) Sign size, content and graphics will conform to "Project Information Sign" specifications which is available at the Department Permit Offices and also on the Department website. Sign content shall include the following:

(i) the name of the street on which the work is being performed;
(ii) the nature of the work (i.e., major reconstruction project, sewer work, new building, water shaft, or transit work major utility installation);
(iii) a brief description of the work. For building operations, permittees must include: type of work (i.e. new building, major renovation), building use (commercial or residential), size. For street/roadway work information permittees must include: the type of work being performed (i.e. upgrade of water supply, new transit station or transit line, upgrade of existing transit station or transit line,
and upgrade of sewer system), roadway reconstruction with added amenities, and the quality of life benefits resulting from project; (iv) the scheduled completion date of the project; (v) project name, or if a governmental project, the project identification number; (vi) contact information for the construction company performing the work, and a telephone number and/or a web site for more information.]

(i) At least one Construction Project Informational Sign must be posted on each block segment where the project is located, and must be easily visible and readable by pedestrians, unless otherwise directed by the Commissioner. The sign(s) must be kept in good condition, and must conform with the Construction Project Informational Sign specifications which are available at the Department’s Permit Offices and on the Department’s website.

(ii) Such signs must contain the following information:
   (A) the names of the entities responsible for the project, including but not limited to the contractor, developer, and property owner;
   (B) the telephone number, email address, and website for such entities responsible for the project;
   (C) the name of the project and the project number (if any);
   (D) the address of the project;
   (E) the nature of the project;
   (F) a brief description of the project; and
   (G) the start and scheduled completion dates of the project.

(iii) Construction Project Informational Signs are not required for any construction or demolition project requiring a New York City Department of Buildings permit and whose site is enclosed with a fence or contains a sidewalk shed. Such signs must comply with the applicable requirements of the New York City Building Code and the rules of the New York City Department of Buildings.