

City of New York
Department of Information Technology and Telecommunications
Job Vacancy Notice

Civil Service Title: TELECOMMUNICATIONS SPECIALIST (DATA) Per-Diem	Level: 00
Title Code No: 20248	Salary: \$31.00/hr - \$32.97/hr
Office Title: DATA PRODUCTION WEB DESIGN SPECIALIST	Work location: 59 Maiden Lane
Division/Work Unit: 311/NYC.gov	Number of Positions: 1

Hours/Shift: Day

Job Description

(New York City residency required within 90 days of appointment)

Responsibilities will include: Working with agencies to analyze their business objectives and direction in order to develop branding and integrated site designs and visual designs using complex data telecommunications tools and creating visual designs and analytical and technical data telecommunication skills within the larger branding direction set by the User Experience Manager; Utilize data telecommunications software and analytical and technical skills to assist with the translation of business requirements into project information architectures; Utilize organizational abilities in working as a member of a data telecommunications team; Work on multiple projects involving the exchange of data; perform graphic data updates using technical skills with various data telecommunications programs on NYC.gov and elsewhere throughout the enterprise.

Qualification Requirements

1. A baccalaureate degree from an accredited college including or supplemented by 24 semester credits in data telecommunications/networking or in a pertinent scientific, technical, electronic or related area and one year of satisfactory full-time experience in the performance of analytical, planning, operational, technical, and/or administrative duties in a data telecommunications or closely-related electronics planning, electronics management, and/or electronics service environment;
-OR-
2. An associate degree from an accredited college including or supplemented by 12 semester credits in data telecommunications/networking or in a pertinent scientific, technical, electronic or related area and two years of experience as described in "1" above;
-OR-
3. A four-year high school diploma or its educational equivalent and three years of experience as described in "1" above;
-OR-
4. A satisfactory combination of education and/or experience equivalent to "1", "2" or "3" above. A college education may be substituted for experience on the basis of six months of experience as described in "1" above for each 30 semester credits of undergraduate college education including or supplemented by 6 semester credits in data telecommunications/networking or in a pertinent scientific, technical, electronic or related area for a maximum of two years. However, all candidates must have at least a four-year high school diploma or its educational equivalent and at least one year of the experience as described in "1" above.

Essential Skills

The preferred candidate should possess the following: a Bachelor's Degree in a visual arts field with a minimum of 3 years design experience; 2 years Internet-related design experience and interaction design; should have an online portfolio that demonstrates strong visual design skills and the ability to work within established branding directions; portfolio should also demonstrate experience designing for information heavy projects and the ability to work within technology constraints; proficiency with design and prototyping tools (Photoshop, Illustrator, HTML/Go Live/Dreamweaver); Ability to communicate and collaborate with multi-disciplinary team members, and to work on multiple projects to completion; Strong verbal, written, and presentation skills; strong experience communicating directly with clients; a working understanding of back-end technologies (databases, content management systems). Identity/ logo design experience.

To Apply:

Department of Information Technology and Telecommunications (DoITT)
 Recruitment Office - 75 Park Place - 5th Floor - New York, NY 10007

-or-

e-mail to 311recruit@doitt.nyc.gov (indicate `1443 - Data Prod Web Spec' in subject line)

SUBMISSION OF A RESUME IS NOT A GUARANTEE THAT YOU WILL RECEIVE AN INTERVIEW
 APPOINTMENTS ARE SUBJECT TO OVERSIGHT APPROVAL

Post Date: 7/24/08

Post Until: 8/6/08

JVN: 858-2009-001443 REVISED

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