

# NEW YORK CITY DEPARTMENT OF INVESTIGATION JOB VACANCY NOTICE

**CIVIL SERVICE TITLE: Special Investigator**

**TITLE CODE NO: 31130**

**OFFICE TITLE: Special Investigator**

**WORK LOCATION:**

**1- Manhattan**

**1- Upstate Watershed**

**UNIT: Office of the Dept. of Environmental Protection  
Inspector General's Office**

**SALARY RANGE: \$37,926 -\$72,000 (commensurate with experience)  
New City Hire Minimum: \$35,169**

**NO. OF POSITIONS: 2**

## **JOB DESCRIPTION:**

The New York City Department of Investigation is seeking candidates to fill two investigator positions in the Office of the Inspector General for the Department of Environmental Protection (DEP) to conduct highly confidential and sensitive investigations into fraud and corruption by New York City officials and persons or entities doing business with the City. May conduct or oversee interviews, establish case priorities, conduct interrogations, prepare reports, serve subpoenas, conduct surveillance and/or supervise other investigative staff. NYC residency required for Manhattan assignment within 3 months of appointment.

The candidate chosen for the upstate assignment will work primarily from two upstate DEP offices, including one in Westchester County and duties will include travel to all DEP Upstate Watershed facilities and properties. New York City residency is **NOT** required for the upstate position.

## **QUALIFICATIONS:**

- 1. A baccalaureate degree from an accredited college is required.**
- 2. Five years of experience in the field of investigations is preferred.**
- 3. Familiarity with environmental issues is preferred.**

The Department of Investigation requires a two-year commitment from new hires. Appointments are subject to Office of Management & Budget (OMB) approval for budgeted headcount.

**TO APPLY, PLEASE SUBMIT COVER LETTER, RESUME AND WRITING SAMPLE TO:**

[Personnel@doi.nyc.gov](mailto:Personnel@doi.nyc.gov)

or

**Recruitment Division  
NYC Department of Investigation  
80 Maiden Lane, 25<sup>th</sup> floor  
New York, NY 10038**

**The Department of Investigation is an Equal Opportunity Employer.**

**POSTING DATE: 07/15/08**

**POST UNTIL: Filled**

**POSTING #: 032-09-001**

The posting # **MUST** be the only text in the subject line of e-mail. Electronic submissions are preferred. Please also indicate the posting # in the upper right hand corner of your cover letter, writing sample and resume. Please submit your documents only once; you will receive confirmation of receipt.