



**HEPP
Project
Fact Sheet**

CORE CONTRACT (2008-09)

JUST THE FACTS

Start Date
August 2008

Completion Date
August 2009

Scope of Services

- I. EP Meetings & Quarterly Progress reports
- II. Participation in two communication drills
- III. Critical Asset Survey
- IV. Purchase of Equipment & Pharmaceuticals
- V. Submission of the final Mass Fatality Management Plan

Budget
\$58,000 per hospital

Program Budget
\$3,770,000

Medical Director
Debra Berg, MD
Project Med Coordinator
Lew Soloff, MD

Contract Administrator
Dale McShine

Project Manager
Elisa Estrada

For further information,
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Core Contract Goal

- The goal of the annual Core Contract is to assist, assess and reinforce hospital adoption of NIMS-compliant emergency management activities.

2008-09 Project Objectives

- 100% attendance at quarterly DOHMH-sponsored Emergency Preparedness meetings, including submission of Progress Reports;
- 100% participation in 2 Communication Drills;
- 100% participation in HERDS Critical Asset Survey;
- Successful completion of Equipment & Pharmaceutical purchases by all participating (contracted) hospitals;
- Successful completion of hospital-specific Mass Fatality Plans by all participating (contracted) hospitals.

Participating Hospitals

- 65 hospitals from all 5 boroughs of New York City.

Deliverables & Due Dates

- I. EP Meeting dates are announced throughout the year. Quarterly Progress reports: 1st Quarter due 12/1/08, 2nd Quarter due 2/6/09, 3rd and 4th Quarter TBD.
- II. Communication Drills: October 23, 2008 and the other drill is unannounced
- III. Critical Asset Survey: Due date TBD.
- IV. Purchase of Equipment & Pharmaceuticals: List for DOHMH approval is due 2/25/09. Submission of proof of purchase is due April 11, 2009
- V. Mass Fatality Management Plan: June 1, 2009

Recent Core Project Accomplishments

- 2006-07: High completion/participation percentage in the following projects and activities: HERDS Quantitative Survey; NYCMED Drill; Radiation Security Checklist; EPC Meeting Attendance.
- 2007-08: High completion/participation percentage in the following projects and activities: NYCMED Drill; Electrical Power Assessment; OEM's Daily Call-down using 800MHz radio; Pediatric Emergency Surge Capacity Assessment Survey; NIMS Courses (100, 200, 800); Draft Plan for increasing Bed Surge Capacity; Internal Notification Plan for NYCMED; EPC Meeting Attendance.