



REAL ESTATE TAX AUTOMATIC PAYMENT (AUTO PAY) APPLICATION

Mail to: NYC Department of Finance, Discrepancy and Billing Unit, 59 Maiden Lane, 18th Floor, New York, NY 10038

Instructions: Use this form to automatically deduct Real Estate Property Tax Payments directly from your bank account or to cancel your prior registration. Please return this completed form, *with a copy of a voided check*, to the address above or fax it to 212-232-1564.

SECTION I - REGISTRATION/REVOCAION INFORMATION

REGISTRATION:

I want to register for Automatic Payment (Auto Pay) services for my Real Estate Taxes. (Choose one method of Auto Pay below):

QUARTERLY/SEMI-ANNUALLY

ANNUALLY

REVOCAION:

I want to cancel my Automatic Payment (Auto Pay) registration.

SECTION II - PERSONAL INFORMATION

1. Name of Applicant: _____
PRINT FIRST NAME PRINT LAST NAME PRINT MIDDLE INITIAL

2. Address: _____
NUMBER AND STREET APARTMENT/FLOOR

3. City: _____ 4. State: _____ 5. Zip Code: _____

6. Country: _____ 7. Telephone Number: (_____) _____

8. Borough _____ 9: Block:

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 10: Lot:

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If you have more than one property please attach a list of each property with Borough, Block and Lot numbers.

SECTION III - BANK ACCOUNT INFORMATION

PLEASE ATTACH A VOIDED CHECK. If you change bank accounts or no longer have an interest in the property, please check the Revocation box above

1. Account Holder Name(s): _____

2. Type of Account: Checking Savings Other: _____

3. ABA Routing #: _____ (nine digit number on the botton left of check) 4. Bank Account #: _____

5. Signature: _____ 6: Date: _____/_____/_____