



APPLICATION FOR TAX STATUS REPORT

DATE RECEIVED: _____

TSA NUMBER: _____

AUDITOR: _____

Mail to: NYC Dept. of Finance, Collections Division, Vendex/Vendor Clearance Unit, 59 Maiden Lane, 25th Floor, New York, NY 10038

Instructions: Please complete and sign this application before mailing to the address above. See below for further details.

SECTION I - APPLICANT'S INFORMATION

Applicant's Name: _____
PRINT FIRST NAME PRINT LAST NAME

Applicant's Address: _____
NUMBER AND STREET APT/STE

City: _____ State: _____ Zip Code: _____ Telephone Number: _____

Name of Subject Corporation: _____

Subject Corporation's Address: _____
NUMBER AND STREET APT/STE

City: _____ State: _____ Zip Code: _____ EIN: _____

State or County of Incorporation: _____ Date of Incorporation: ____/____/____ Date Business Began (in NYC): ____/____/____

SECTION II - CERTIFICATION

I certify that the statements made herein have been examined by me and are, to the best of my knowledge and belief, true, correct and complete.

Please sign and date:

Signature DATE ____/____/____

RELATIONSHIP TO CORPORATION (Check one): REPRESENTATIVE (see instructions) OFFICER

INSTRUCTIONS FOR TAX STATUS REPORT

All Sections of this application must be completed in its entirety.

Fees:

There is a \$5.00 processing fee. Please make check or money order to the New York City Department of Finance and mail to the address below. This processing fee is non-refundable.

Power of Attorney:

Submit a fully-executed Power of Attorney form with the application. This must be submitted by any authorized representative of the subject corporation requesting the tax status report. Incomplete applications will not be accepted.

Mailing Address:

Mail this completed application, the \$5.00 processing fee and completed Power of Attorney form (if applicable) to:

**NYC Department of Finance
Collections Division, Vendex/Vendor Clearance Unit
59 Maiden Lane, 25th Floor
New York, NY 10038**

If you have any questions, call Vendex/Vendor Clearance Unit at (212) 232-1828/1829/1830/1831.