



NYC DEPARTMENT OF FINANCE

J51 APPLICATION

TAX EXEMPTION AND ABATEMENT FOR RESIDENTIAL REHABILITATION OR CONVERSION TO MULTIPLE DWELLINGS

DATE STAMP

Mail to:

NYC Department of Finance, J51 - Commercial Exemption Unit, P.O. Box 3120 Church Street Station, New York, NY 10008-3120.

INSTRUCTIONS: Applications must be submitted with a Certificate of Eligibility and Reasonable Cost issued by the NYC Department of Housing Preservation and Development. A separate application must be filed for each certificate. Applications must be submitted at least 60 days prior to the start of the quarter in order to receive benefits for that quarter. For example, to receive benefits starting July 1, we must receive your application by April 30.

SECTION I - APPLICANT/PROPERTY INFORMATION

Applicant Name: _____
Daytime Telephone No.: _____ E-mail Address: _____
Applicant Address: _____ City, State and Zip Code: _____
Property Address: _____ Borough: _____ Block: _____ Lot: _____

SECTION II - BUILDING/STRUCTURE INFORMATION

1. Submit data relative to alteration or conversion in the table below:

Table with 4 columns: USE, SQUARE FOOT AREA, TOTAL NUMBER OF APARTMENTS, TOTAL NUMBER OF ROOMS. Rows include RESIDENTIAL, COMMERCIAL, OTHER (Specify)*.

*Specify other use _____

2. Was the cubical content of this building increased? YES [] NO []
If "YES," indicate former cubical content: _____, and present cubical content: _____.

3. Has an application been made for any other New York City exemption or abatement program, either personal or commercial? YES [] NO []
If "YES," what program(s)? _____

SECTION III - CERTIFICATION

I, _____, certify that the statements contained in this application, including any attachments to the application, are true to my knowledge.

Signature of Applicant or Representative: _____ Date: _____

Properties with outstanding property taxes, water and sewer charges or other municipal charges in arrears are ineligible to receive J51 benefits. All submitted applications for the J51 exemption and abatement are subject to review in accordance with the laws and policies of New York State and the policies and procedures of the NYC Department of Finance.