



THE CITY OF NEW YORK
DEPARTMENT OF CORRECTION



DIRECTIVE

<input type="checkbox"/> NEW <input type="checkbox"/> INTERIM <input checked="" type="checkbox"/> REVISED			SUBJECT		
EFFECTIVE DATE		*TERMINATION DATE		CLOSE CUSTODY HOUSING	
04/15/09		/ /			
CLASSIFICATION #	SUPERSEDES	DATED	APPROVED FOR WEB POSTING	DISTRIBUTION	PAGE 1 OF 1 PAGES
6006R-C	See below		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	A	
RECOMMENDED FOR APPROVAL BY REVIEW BOARD MEMBER			AUTHORIZED BY THE COMMISSIONER		
 CAROLYN THOMAS, CHIEF OF DEPARTMENT SIGNATURE			 MARTIN F. HORN SIGNATURE		

REVISION NOTICE

A. Directive #6006R-C, entitled CLOSE CUSTODY HOUSING, dated 03/29/07, is hereby amended as follows:

Remove page 2 dated 03/29/07, and replace with new page 2 dated 04/15/09.

B. All other provisions of Directive #6006R-C remain in full force and effect.

	EFFECTIVE DATE 04/15/09	SUBJECT CLOSE CUSTODY HOUSING		
	CLASSIFICATION # 6006R-C			
	DISTRIBUTION A	APPROVED FOR WEB POSTING <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	PAGE 2 OF 23 PAGES	

III. PROCEDURES (cont.)

- a. Specificity of the information received;
- b. Credibility of the source of information;
- c. The immediacy of the perceived threat;
- d. The inmate's past and present institutional history including unusual incidents, Security Risk Group (SRG) affiliations, and any documentary information available to the facility, e.g., infractions, injury reports, use of force reports, etc.;
- e. Intelligence Unit information*;
- f. Notoriety of the crime, the criminal, or the victim;
- g. The nature of the inmate's crime, e.g., sex crimes, especially those involving children;
- h. The inmate's vulnerability; and
- i. The inmate's mental health.

* **SPECIAL NOTE:** It is mandatory that the Operations Security Intelligence Unit (OSIU) consult with facility commanders to ascertain whether additional information is available that would be useful in determining whether Close Custody Housing is necessary, and to determine which type of housing (i.e., Protective Custody or other) would be most appropriate for housing a particular inmate.

2. Notwithstanding the foregoing, less restrictive methods such as issuance of a separation order or transfer to another facility shall be used whenever appropriate instead of placing an inmate into Close Custody Housing.
3. If an inmate's Securing Order contains a notation that an inmate is to be placed in Protective Custody, the endorsement shall be treated as a recommendation and not a court order. **The inmate shall be placed in Close Custody Housing for review in accordance with section III.C.2. of this order.** If the Department determines that the inmate should be in Close Custody and the inmate does not wish to be placed in such status, the inmate shall then be processed pursuant to Section III.E.
4. The aforementioned Securing Order notations by the court are to be distinguished from "Lock-Down Orders." "Lock-Down Orders" are separate orders issued by the Court. These orders must be complied with unless such compliance interferes with the operation of the facility, in which case the Legal Division will communicate with the Court as to any objections. Pending an amendment to the order, the Department must comply with the order. Any change to these orders must come from the Court. Inmates housed pursuant to Lock-Down Orders are not entitled to due process hearings with regard to their housing.