City of New York
DEPARTMENT OF CORRECTION
Job Posting Notice

Civil Service Title: Computer Systems Manager	**Level:** MI
Title Code No: 10050	**Salary:** $120,000.00/$120,000.00-$130,000.00 **Frequency: ANNUAL**
Business Title: Technical Project Manager	**Work Location:** 75-20 Astoria Blvd, East Elmhurst, New York 11370
Division/Work Unit: Information Technology	**Number of Positions:** 1
Job ID: 176840	**Hours/Shift:** Day Tour

Job Description

The New York City Department of Correction is seeking a candidate to serve as a Technical Project Manager. The ideal candidate is a highly-organized and focused Project Manager with the ability to manage a wide range of complex technical projects. He/she will manage projects from beginning to end; define project objectives; develop and maintain project plans; create risk mitigation and communication documents; identify and document detailed technical and functional requirements including process flows and data sources. He/she will evaluate the needs of the Department and recommend cross-departmental innovative solutions; will work closely with the development, network, infrastructure and database teams to design, plan and implement technical solutions including leading and directing project resources through to implementation.

Minimum Qualification Requirements

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in"1" above.

Qualification Requirements (continued)

NOTE: The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

Preferred Skills

Strong technical and project management skills. Solid understanding of SDLC, programming, databases, network and infrastructure. Strong skills in Microsoft Office including Project, Visio, Word and Excel are required. Prior experience in a law enforcement or criminal justice organization preferred. PMP certification preferred.

Residency Requirement

New York City Residency is not required for this position

To Apply

For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess. Click on Recruiting Activities > Careers and search for Job ID#176840

For all other applicants: Go to www.nyc.gov/careers and search for Job ID#:176840

Attention: Floretha Bryant

**Submission of a resume is not a guarantee that you will receive an interview.
Only those candidates under consideration will be contacted.**

Posting Date: 11/28/2014	**Post Until:** Filled

The City of New York is an Equal Opportunity Employer