

**CITY OF NEW YORK
DEPARTMENT OF CORRECTION
Job Vacancy Notice**

Civil Service Title: Supervisor of Mechanics	Level: N/A
Title Code No: 90774	Salary: \$450.16 Frequency: DAILY
Business Title: Supervisor of Mechanics	Work location: 13-11 Hazen Street, East Elmhurst, NY 11370
Division/Work Unit: Facility Maintenance & Repair Division	Number of Positions: 2
Job ID: 225857	Hours/Shift: Day Tour

Job Description

The New York City Department of Corrections (DOC) is one of the largest municipal jail systems in the United States. It provides for the care, custody, and control of persons accused of crimes or convicted and sentenced to one-year or less of jail time. The DOC operates 15 inmate facilities, ten of which are located on Rikers Island. In addition, the department operates two hospital prison wards (Bellevue and Elmhurst hospitals) and court holding facilities in Criminal, Supreme, and Family Court in each borough. The DOC is seeking trades men who's task will include but are not limited to the following:

- Performs difficult technical work supervising and participating in the maintenance and repair of automotive fleet and small equipment.
- Performs administrative duties associated with work orders and schedules staff to ensure projects are completed.
- Supervises and directs the work of skilled mechanics and helpers.
- Inspects and monitors work areas and examines tools and equipment.
- Ensures that all assigned alterations, repairs and dismantling of structures are completed in a timely manner.
- Overhauls and replaces major drive chain components such as engines, and transmissions.
- Troubleshoots and repairs electrical controls and motors.
- Performs other duties/special projects as assigned.

Qualification Requirements

1. Seven years of recent, full-time, satisfactory experience in a pertinent craftsman title, at least two years of which must have been in a supervisory capacity; or
2. A satisfactory equivalent.

Residency Requirements

New York City residency is generally required within 90 days of appointment. However, City employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply:

For City employees: Go to Employee Self-Service (ESS)-www.nyc.gov/ess and search for **Job ID# 225857**

For all other applicants: Go to www.nyc.gov/careers and search for **Job ID# 225857**

Submission of a resume is not a guarantee that you will receive an interview.

Only candidates under consider will be contacted.

Post Date: 12/15/15

Post Until: 01/04/16

The City of New York and the Department of Correction are Equal Opportunity Employers.