

**City of New York
DEPARTMENT OF CORRECTION
Job Posting Notice**

Civil Service Title: Juvenile Counselor	Level: I
Title Code No: 52295	Salary: \$20.00-\$28.00 Frequency: HOURLY
Business Title: Program Counselor (Part-Time)	Work Location: Rikers Island, East Elmhurst, New York 11370
Division/Work Unit: Youthful Offender Programs	Number of Positions: 20
Job ID: 192242	Hours/Shift: Various

Job Description

The New York City Department of Correction manages an average daily inmate population of approximately 14,000 individuals and provides for the care, custody, and control of persons accused of crimes or convicted and sentenced to one year or less of jail time. The department seeks to recruit Program Counselors who will be responsible for implementing and facilitating rehabilitative and behavioral modification treatment programs for the adolescent and young adult inmate population. Under general supervision, Program Counselors will interact daily with adolescent and young adult inmates in designated housing areas, implement rehabilitative and behavioral modification programs and services, coordinate and supervise adolescent daily living activities, enforce behavioral modification program and facility rules, actively participate in individual and group treatment activities, support and promote rehabilitation and treatment programs, attend training sessions, workshops, and staff meetings to improve knowledge, skills, and abilities, work with uniformed correctional staff and service providers to achieve rehabilitative program goals, prepare reports and document inmate treatment progress, group interaction, and positive inmate behavior, recommend modifications to treatment plans, mentor inmates exhibiting behavioral problems, encourage positive interactions, behaviors, attitudes, ethics and morals, assist inmates with deescalating conflicts, manage inmate noncompliance with program rules, accompany adolescent and young adult inmates to facility programs and activities, motivate inmates to maintain general sanitation and hygienic living quarters, respond alongside uniformed correctional staff to manage incidents in the designated housing areas to ensure safety and security of inmates.

Minimum Qualification Requirements

1. A baccalaureate degree from an accredited college; or
2. An associate degree from an accredited college or completion of 60 semester credits of study at an accredited college, plus two years of full-time satisfactory experience working directly with juveniles (ages 10-18) or developmentally disabled adults or adolescents (age 10 and up) in a group, community, educational, or institutional setting; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or a recognized accrediting organization, and four years of full-time satisfactory experience as described in "2" above; or
4. A satisfactory combination of education and/or experience equivalent to "1", "2" or "3" above. Experience may be substituted for education on a basis of one year of full-time satisfactory experience is equated to 30 college semester credits. However, all candidates must possess a four-year high school diploma or its educational equivalent.

Preferred Skills

Experience working directly with juveniles (ages 10-18) or developmentally disabled adults or adolescents (age 10 and up) in a group, community, educational, or institutional setting is preferred.
Ability to establish and maintain effective working relationships with all levels of correctional staff.
Ability to exercise independent judgment, prepare written reports and documents.
Knowledge of adolescent development and behavior, counseling techniques, behavior modification and intervention techniques.
Ability to mentor and provide positive interaction, guidance and leadership to adolescent and young adult populations.
Excellent writing, communication, inter-personal, analytical, research, problem-solving, and organizational skills.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, city employees in certain titles who have worked for the city for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of the interview.

To Apply

For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess and search for Job ID#192242

For all other applicants: Go to www.nyc.gov/careers/search and search for Job ID#192242

Submission of a resume is not a guarantee that you will receive an interview.
Only those candidates under consideration will be contacted.

Posting Date: 04/30/15

Post Until: 05/29/15

The New York City Department of Correction and The City of New York are Equal Opportunity Employers