

**City of New York
DEPARTMENT OF CORRECTION
Job Posting Notice**

Civil Service Title: Cook	Level: 00
Title Code No: 90210	Salary: \$34,898 - \$44,334 Frequency: ANNUAL
Business Title: Cook	Work Location: Rikers Island, East Elmhurst, NY 11370
Division/Work Unit: Nutritional Services	Number of Positions: 10
Job ID: 197509	Hours/Shift: Day Tour
Job Description	
<p>The New York City Department of Correction has openings for Cooks. Under direct supervision, the qualified candidates will perform work of ordinary difficulty and responsibility in the preparation of food in an institution and be responsible for; preparation and cooking of food, using standard procedures and quantity recipes; portioning out food according to departmental standards and checking prepared food out of the kitchen to feeding areas; supervise and instruct inmates assigned to the unit; responsible for the cleanliness and order of the work area; serve on steam table in serving area, as required; perform related duties and special projects as assigned.</p>	
Minimum Qualification Requirements	
<p>1. Two years of cooking experience. There are no formal educational requirements. However, candidates must be able to speak, read and write English and carry out simple instructions; or</p> <p>2. One year of experience in a correctional facility assisting in the cooking and preparation of food and performing related functions under the supervision of a Cook.</p>	
Preferred Skills	
<p>Qualifying Certificate in Food Protection issued by the New York City Department of Health and Mental Hygiene required.</p> <p>Previous work experience in a restaurant, school, or other large scale food operation.</p>	
Residency Requirement	
<p>New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.</p>	
To Apply	
<p>For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess and search for Job ID# 197509 For all other applicants: Go to www.nyc.gov/careers and search for Job ID#197509</p> <p style="text-align: center;">Submission of a resume is not a guarantee that you will receive an interview. Only those candidates under consideration will be contacted.</p>	
Posting Date: 06/25/2015	Post Until: 07/25/2015

The Department of Correction and The City of New York are Equal Opportunity Employers