

**City of New York**  
**DEPARTMENT OF CORRECTION**  
**Job Posting Notice**

<b>Civil Service Title:</b> Chaplain	<b>Level:</b> 00
<b>Title Code No:</b> 54610	<b>Salary:</b> \$24.62/\$28.31-\$35.00 <b>Frequency:</b> HOURLY
<b>Business Title:</b> Chaplain (Part-Time)	<b>Work Location:</b> Rikers Island, East Elmhurst, New York 11370
<b>Division/Work Unit:</b> Ministerial Services	<b>Number of Positions:</b> 10
<b>Job ID:</b> 196071	<b>Hours/Shift:</b> 20 hours per week
<b>Job Description</b>	
<p>The New York City Department of Correction has vacancies for Chaplains from various faiths (i.e. Jewish, Protestant, Catholic and Muslim). Under general direction and with latitude to exercise independent judgement, the candidates recruited will conduct religious services and provide spiritual and moral guidance for individuals of the Chaplain's faith. The incumbents will also schedule religious services; administer rites and sacraments; organize and conduct religious educational programs; make pastoral calls; counsel individuals on family, personal, moral and spiritual problems; maintain liaison and cooperative relationships with social service agencies and other community organizations; and perform related duties as assigned.</p>	
<b>Minimum Qualification Requirements</b>	
<p>Ecclesiastical endorsement by the official endorsing agency of the candidate's faith or denomination, and by the Committee on Chaplaincies.</p>	
<b>Preferred Skills</b>	
<p>A minimum of (2) two years of pastoral ministry or experience as a chaplain providing a variety of religious services (i.e. weddings, baptisms, communion services, funerals and/or death notifications, etc.);          Ability to work with diverse groups and coordinate religious programs for incarcerated individuals;          Strong communication, inter-personal, problem-solving and decision-making skills;          Ability to exercise discretion and manage confidential information;          Successful candidates must clear a background investigation.</p>	
<b>Residency Requirement</b>	
<p>New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.</p>	
<b>To Apply</b>	
<p>For City employees: Go to Employee Self-Service (ESS) - <a href="http://www.nyc.gov/ess">www.nyc.gov/ess</a> and search for Job ID#196071.</p> <p>For all other applicants: Go to <a href="http://www.nyc.gov/careers">www.nyc.gov/careers</a> and search for Job ID# 196071.</p> <p>Submission of a resume is not a guarantee that you will receive an interview.          Only those candidates under consideration will be contacted.</p>	
<b>Posting Date:</b> 06/03/2015	<b>Post:</b> Until Filled