

**City of New York
DEPARTMENT OF CORRECTION
Job Posting Notice**

Civil Service Title: Case Management Nurse (DOC)	Level: 00
Title Code No: 06240	Salary: \$36.79 Frequency: HOURLY
Business Title: Case Management Nurse (Part-Time)	Work Location: 75-20 Astoria Boulevard, East Elmhurst, New York 11370
Division/Work Unit: Applicant Investigation Unit	Number of Positions: 3
Job ID: 183263	Hours/Shift: Day Tour
Job Description	
The Department of Correction, Applicant Investigation Unit seeks to recruit Registered Nurses who will be responsible for providing medical evaluations to candidates applying for the position of Correction Officer. The candidates recruited will administer electrocardiogram (EKG) and blood pressure evaluations, in conjunction with the physician, prepare medical summary of the candidate's medical status, follow up with candidates to ensure compliance with medical requests, and maintain statistical reports.	
Minimum Qualification Requirements	
1. A valid New York State Registered Nurse License.	
Preferred Skills	
Excellent communication, interpersonal, organizational and writing skills. Knowledge of Microsoft Word and Excel is a plus. Proficiency in EKG and blood pressure administration.	
Residency Requirement	
New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.	
To Apply	
For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess . Click on Recruiting Activities > Careers and search for Job ID#183263.	
For all other applicants: Go to www.nyc.gov/careers/search and search for Job ID#183263	
Attention: Shynelle Venzen	
Submission of a resume is not a guarantee that you will receive an interview. Only those candidates under consideration will be contacted.	
Posting Date: 02/06/15	Post Until: 02/27/15

The City of New York is an Equal Opportunity Employer