

**City of New York**  
**DEPARTMENT OF CORRECTION**  
**Job Posting Notice**

<b>Civil Service Title:</b> City Medical Specialist (part-time)	<b>Level:</b> I
<b>Title Code No:</b> 53040	<b>Salary:</b> \$69.49-\$71.18 <b>Frequency:</b> Hourly
<b>Business Title:</b> Staff Physician (Part-Time)	<b>Work Location:</b> 75-20 Astoria Blvd., East Elmhurst, NY 11370
<b>Division/Work Unit:</b> Applicant Investigation Unit	<b>Number of Positions:</b> 1
<b>Job ID:</b> 201832	<b>Hours/Shift:</b> Day (30 hours per Week)

**Job Description**

The New York City Department of Correction, Applicant Investigation unit seeks to recruit a Staff Physician to provide medical services for potential Correction Officer candidates. Under executive direction and with latitude to exercise independent judgment, the incumbent will examine candidates utilizing appropriate medical equipment or tests to evaluate medical qualifications of individuals; and make determinations on whether candidates are medically fit to perform the duties of the position of Correction Officer. The Staff Physician will also review candidates' medical documentation from private physicians to make determinations as to the candidates' fitness for duty; prepare written reports and documents detailing the candidates' medical qualifications and non-qualifications; may testify when required, before the NYC Civil Service Commission; participate in the management and evaluation of policies and procedures guiding medical and fitness standards for the position of Correction Officer; and perform related duties as assigned.

**Minimum Qualification Requirements**

Possession of a valid license to practice medicine in the State of New York; and either:

- a) Valid Board Certification issued by the appropriate American Specialty Board in any specialty area required by the agency; or
- b) Current approved application on file for admission to the certifying examination given by the appropriate American Specialty Board in any specialty area required by the agency.

**Special Notes:**

To be assigned to Assignment Level II, individuals must have, in addition to meeting the minimum qualification requirements for Assignment Level I described above, one year of satisfactory experience practicing in the specialty area.

To be assigned to Assignment Level III, individuals must possess:

- a) A valid license to practice medicine in the State of New York; and
- b) A Master's degree in Public Health, or equivalent Master's degree, including or supplemented by graduate credits in epidemiology and biostatistics. Completion of Epidemic Intelligence Service program of the Center for Disease Control and Prevention may be used to substitute for this Master's degree; and
- c) At least two years of satisfactory experience after receipt of the Master's degree, or equivalent, in the practice of epidemiology. Specialty Board Certification or eligibility may be substituted for one year of this experience.

To be assigned to Assignment Level IV, individuals must possess:

- a) A valid license to practice medicine in the State of New York; and
- b) Completion of an approved residency program in an accredited hospital, including three years of experience, in either internal medicine, or family practice, or pediatrics, or another related specialty area required by the Department of Health and Mental Hygiene; and
- c) Valid board certification or board eligibility issued by the appropriate American Subspecialty Board in Infectious Disease, Pulmonary Medicine, or a related subspecialty; and
- d) Completion of an approved fellowship program in an accredited hospital, including two years of experience, in either infectious diseases, or pulmonary medicine, or another related subspecialty required by the Department of Health and Mental Hygiene.

**Preferred Skills**

Ability to establish and maintain effective working relationships with all levels of correctional staff;  
 Ability to exercise independent judgment, prepare written reports and documents;  
 Excellent writing, communication, inter-personal, and organizational skills.

**Residency Requirement**

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

**To Apply**

For City employees: Go to Employee Self-Service (ESS) - [www.nyc.gov/ess](http://www.nyc.gov/ess) and search for Job ID#201832  
 For all other applicants: Go to [www.nyc.gov/careers/search](http://www.nyc.gov/careers/search) and search for Job ID#201832

Submission of a resume is not a guarantee that you will receive an interview.  
 Only those candidates under consideration will be contacted.

<b>Posting Date:</b> 07/24/2015	<b>Post Until:</b> Until Filled
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