

**City of New York
DEPARTMENT OF CORRECTION
Job Posting Notice**

Civil Service Title: Computer Operations Manager	Level: M-IV
Title Code No: 10074	Salary: \$120,000-\$160,000 Frequency: ANNUAL
Business Title: Assistant Commissioner, IT Applications & Enterprise Architecture	Work Location: 75-20 Astoria Blvd East Elmhurst, New York 11370
Division/Work Unit: Information Technology	Number of Positions: 1
Job ID: 234678	Hours/Shift: Day Tour

Job Description

The Information Technology Division is seeking an Assistant Commissioner of Applications and Enterprise Architecture who will be a key member of the IT management team, reporting into the Deputy Commissioner/CIO of the Information Technology Division. This position will be responsible for managing staff consisting of Software Development, Inter and Intranet development, System Support, User Interface, Database Architecture and Management, and Quality Assurance.

The existing development environment for custom applications is JAVA (JDK 1.5 & 1.6) with spring, jsf, richfaces and hibernate. For the development environment DOC uses Eclipse 3.4.2 as the IDE. DOC manages a mid-range data warehouse solution to facilitate Business Intelligence and Analytics. DOC uses COGNOS version 10.2 for reporting and data analysis and SPSS for ad-hoc reporting and statistical analysis. DOCS also has numerous legacy and non-legacy applications that exchange information via web services, interface files, and Extract, Transformation, and Load (ETL) tools. DOC has mission critical applications hosted on the latest version of the Open VMS Operating System. A critical application, the Inmate Information System (IIS) is programmed in the ADMINS (Automated Data Methods for Information Naming Systems) 4GL programming language. DOC utilizes IBM's DB2 9.7 database to support a variety of Web services and interfaces with ancillary and public facing web applications. SQL Server is also used for some interfacing applications. DOC uses IBM's Websphere 8.0 application servers to host the applications which are developed using Java.

This will position will be instrumental in introducing new applications that will allow DOC to deliver technologies that can ultimately be integrated with several presentation platforms such as kiosks, tablets, smartphones and other peripherals. A major thrust for the DOC will be the development of a new Inmate Management System to replace the current Inmate Information System (IIS) described above. The ideal candidate will be an experienced hands-on leader who can manage a team, provide strategic direction, recommend and implement new technologies, manage complex vendor engagements as well as the day to day work assignments to meet time, budget and service level objectives. Tasks will include but are not limited to the following:

- Responsible for managing staff consisting of Software Development, Inter and Intranet development, System Support, User Interface, Database Architecture and Management, and Quality Assurance.
- Responsible for introducing new applications that will allow DOC to deliver technologies that can ultimately be integrated with several presentation platforms such as kiosks, tablets, smartphones and other peripherals.
- Alignment of IT strategy and planning with company's business goals.
- Optimization of information management through an understanding of evolving DOC business needs and technology capabilities.
- Strategic responsibility for the DOC IT systems.
- Promotion of shared infrastructure and applications to reduce costs and improve information flow. Ensure that projects do not duplicate functionality or diverge from each other and business and IT strategies.
- Work with solutions architect(s) to provide a consensus based enterprise solution that is scalable, adaptable and in synchronization with ever changing business needs.
- Risk Management of information and IT assets through appropriate standards and security policies.
- Direct or indirect involvement in the development of policies, standards and guidelines that direct the selection, development, implementation and use of Information Technology Solutions within the enterprise.
- Build employee knowledge and skills in specific areas of expertise.
- Other duties as assigned.

Minimum Qualification Requirements

1. Six (6) years of progressively responsible full-time paid experience supervising or administering computer operations involving a large-scale third generation computer at least 18 months of which shall have been in a managerial capacity.
2. Education at an accredited college or university may be substituted for the general experience described above (but not for the 18 months of managerial experience described above) at the rate of one year of college for 6 months of experience up to a maximum of 4 years college for 2 years or experience. In addition a Master of Business Administration, Master of Public Administration or any other Master's Degree in Management of Administration may be substituted for an additional year of general work experience. However, all candidates must possess the 18 months of administrative or managerial experience or managerial experience described above.

Preferred Skills

- Comprehensive knowledge of hardware, software, application, and systems engineering.
- System thinking – the ability to see how part interact with the whole (big picture thinking).
- Knowledge of IT governance and operations.
- Interpersonal and leadership skills -collaboration, facilitation, and negotiation skills.
- Communication skills, both written and spoken.
- Ability to explain complex technical issues in a way that non-technical people may understand.
- Project and program management planning and organizational skills.
- Time management and prioritization.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

For City employees: Go to Employee Self-Service (ESS) - www.nyc.gov/ess and search for **Job ID# 234678**

For all other applicants: Go to www.nyc.gov/careers and search for **Job ID# 234678**

Submission of a resume is not a guarantee that you will receive an interview.

Only those candidates under consideration will be contacted.

Posting Date: 03/08/16	Post Until: 03/21/16
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