



INVESTIGATION BEFORE APPOINTMENT

To: Department of Citywide Administrative Services (DCAS)

Candidate: _____ / _____
EXAM * LIST

Dear Sir:

I am a candidate for the position of Correction Officer. The Department of Correction has explained the status of my character and background investigation to me.

I therefore request that my certification for hiring be withheld until my investigation has been completed. During this interim period I understand that I will retain my original list number.

CANDIDATE SIGNATURE

DATE

WITNESSED BY:

INVESTIGATOR SIGNATURE

SHIELD # SQUAD

DATE